

**Lower Division Department Requirements for the Business Major**

The following courses must be completed *before applying* to the School of Business Administration

PSU Courses	Quarter Credits	PCC Course Equivalents	Quarter Credits
Wr 121 English Composition (or UnSt 101, 102,103 at PSU)	3	<b>WR</b> 121 English Composition	4
Comm 220 Public Speaking	4	<b>SP</b> 111 Fundamentals of Speech	4
Ec 201 Microeconomics	4	<b>EC</b> 201 Microeconomics	4
Ec 202 Macroeconomics	4	<b>EC</b> 202 Macroeconomics	4
Stat 243 & 244 Statistics I & II	8	<b>MTH</b> 243 & 244 Statistics I & II	8
BA 101 Intro to Business	4	<b>BA</b> 101 Intro to Business	4
BA 205 Bus Communication Using Tech.	4	<b>BA</b> 205 Solving Comm. Problems w/ Tech	4
BA 211 Fund Financial Accounting	4	<b>BA</b> 211, 212, & 213 Prin of Acct I, II, & III	9
BA 213 Decision Making w Acct. Info	4		
CS 106 Computing Fund. II	4	<b>CIS</b> 133B Intro to Visual Basic Programming or <b>CIS</b> 122 Software Design	4
<b>Accounting option only:</b> PS 101 U.S. Government PS 102 U.S. Politics PHL 308 Elementary Ethics or PHL 309 Business Ethics 3-4 credits in ANTH, PSY, or SOC	15-16	<b>Accounting option only:</b> <b>PS</b> 201 U.S Government Found. & Principles <b>PS</b> 202 U.S. Government Institutions & Pol. <b>PHL</b> 202 Elementary Ethics or <b>PHL</b> 209 Business Ethics 3-4 credits in <b>PSY</b> , <b>SOC</b> , or <b>ATH</b> <i>Note: These courses are not required for application to the Business major.</i>	15-16

**Additional Requirements:**

A GPA of 3.0 is required for the School of Business application.

**PSU School of Business Major options:** Accounting, Management & Leadership, Human Resource Management, Supply & Logistics Management, Advertising Management, Finance, Real Estate Finance, Marketing

*In addition to the departmental requirements listed above, students must also complete coursework for general education requirements, and BA/BS requirements. Meet with a PCC Academic Advisor to develop an effective transfer plan that will meet your individual needs.*

**PCC DEGREE/TRANSFER INFORMATION:**

**Associate of Arts/Oregon Transfer (AAOT) Degree** – The courses listed above may be included in the AAOT degree. Students who complete this degree and are accepted at Oregon public universities will be admitted as having completed all lower division comprehensive and General Education requirements for a baccalaureate degree.

**Associate of Science (AS) Degree** – The courses listed above may be included in the AS degree. The degree does NOT guarantee that students will be accepted as having completed all lower division comprehensive and General Education requirements for a baccalaureate degree. Student should work with an Academic Advisor to plan for transfer to the school and major of their choice.

**Transfer without a PCC Degree** – Students may elect to earn credits and transfer to a four-year institution without earning a PCC degree. Please meet with an Academic Advisor for an individualized plan of study.

*PCC endeavors to create accurate transfer guides for students; however, requirements may change without notice. Students are responsible for working with PCC advisors and their transfer institution to ensure that their academic plan will meet requirements and timelines.*

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This information is a supplement to the School of Business Administration’s (SBA) Undergraduate Programs Brochure. This information is designed for transfer students who meet the following criteria:

1. Are formally admitted to Portland State University (PSU)
2. Have a minimum GPA of 3.00
3. Want to pursue an undergraduate or second degree in Business Administration

Transfer students who do not meet these criteria are urged to meet with an Information and Academic Support Center (IASC) advisor (725-4005) or SBA advisor (725-3712) for guidance.

COMMONLY ASKED QUESTIONS

**1. As a transfer student when should I apply for admission into the SBA?** If a student meets the criteria for admission it is recommended they apply immediately upon formal admission into PSU. A Transfer Evaluation (TE) should be received before applying to the SBA. However, if your TE is not ready by the SBA admission deadline date, please come to the Student Services Office, SBA 240, for assistance.

**2. Why should I apply to the SBA as soon as I am eligible?** Because priority registration for many business classes is offered to admitted students first. Non-admitted students must wait until the continuous registration date to register. To have the best chance to register for the business class you need, apply to the SBA as soon as you are eligible.

**3. Can I apply to the SBA while I am completing my pre-business courses?** No. You must have all the pre-business courses completed with a grade of C- or better prior to applying.

**4. Can I be admitted to the SBA if my transfer GPA is less than 2.90?** Yes. Transfer students who do not meet the 2.90 transfer GPA requirements will be considered for admission only if the GPA for their most recent 12 graded credit hours at PSU is 3.0 or higher **and** the applicant has a minimum 2.5 cumulative PSU GPA and a minimum 2.75 GPA for all completed business courses at PSU.

**5. What classes can I take my first term at PSU?** Listed on this information sheet is a suggested program for business students for their junior and senior years. In general, if you have completed all the pre-business courses and have at least 90 credits you may take the following courses: Jr./Sr Cluster courses (University Studies), courses toward Bachelor of Arts or Bachelor of Science requirements.

**6. Do I have to choose an option before I apply to the SBA?** Yes. You must indicate an option on your application to the SBA; however, you may change or add an option at any time. Remember, you must complete a minimum of 82 credit hours in business to graduate. The 82 hours consist of required business core classes, required business option classes, and business electives.

**7. Can I take business classes out of order?** No. You must follow the prerequisite requirements for each class. If you take a prerequisite after a class in which the prerequisite was required, the credit for the prerequisite class **will not** be used toward calculation of total business hours completed for graduation. Always check the current Bulletin for current prerequisites.

**Suggested Program for Junior/Senior Years**

Each student will have different requirements to complete. Following is a program designed to guide students through their upper-division business requirements. Requirements outside the SBA are listed, but will vary for every student. Business option requirements will vary depending on the option(s) chosen. Please meet with a PSU advisor.

	JUNIOR YEAR	SENIOR YEAR
Term 1	Jr./Sr. Cluster (4), BA 311 (4), BA 385 (4), Elective# (4)	Business Option (4), Business Option (4), Senior Capstone (6)
Term 2	Jr./Sr. Cluster (4), BA 302*(4), BA 325 (4), Elective# (4)	Business Option (4), Business Option (4), Business Option/Elective (4), Elective# (4)
Term 3	Jr./Sr. Cluster (4), BA 303 (4), BA 339 (4), Elective# (4)	Business Option (4), Business Option/Elective (4), BA 495* (4)

\*300 & 400 level business courses and BA 495 is restricted to admission to the SBA. BA 495 is the capstone business class and should be taken in the last term(s).

# Elective classes will vary based on each student’s requirements completed prior to entering PSU. Most electives will be upper division.