

Lower Division Department Requirements for the Business Major:

SOU Courses	Credits	PCC Course Equivalents	Credits
University Core 101, 102, 103	12	WR 121 & WR 122 English Composition I, II SP 111 Public Speaking	6 4
EC 201 Microeconomics	4	EC 201 Microeconomics	4
EC 202 Macroeconomics	4	EC 202 Macroeconomics	4
At least college level Math course 100 level or above	4	MTH 105 Explorations in Mathematics or above	4
MTH 243 Statistics I	4	MTH 243 Statistics I	4
BA 131 Business Computer Applications	4	BA 131 Computers in Business	4
BA 211 Accounting Information I	4	BA 211 Principles of Accounting I	3
BA 213 Accounting Information II	4	BA 212 Principles of Accounting II BA 213 Principles of Accounting III	3 3
BA 226 Business Law	4	BA 226 Business Law	4
BA 282 Applied Business Statistics	4	Take at SOU	-
BA 100 Orientation to SOU School of Business	1	Take at SOU	-

All business administration majors are **required to complete one** of the following, in addition to the School of Business requirements:

- A minor outside the School of Business
- A Liberal Arts Enrichment Program area
- An approved SOU certificate (see back page)
- Participate in an SOU-approved study abroad program for a full academic year. (Coursework must be preapproved by the School of Business Study Abroad Advisor.) Students who participate in an SOU-approved study abroad program for a shorter period of time will receive credit toward the International Perspective or Cultural Diversity Liberal Arts Enrichment areas.

In addition to the departmental requirements listed above, students must also complete coursework for university admission, general education requirements, and BA/BS requirements. Meet with a PCC Academic Advisor to develop an effective transfer plan that will meet your individual needs.

PCC DEGREE/TRANSFER INFORMATION:

Associate of Arts/Oregon Transfer (AAOT) Degree – The courses listed above may be included in the AAOT degree. Students who complete this degree and are accepted at Oregon public universities will be admitted as having completed all lower division comprehensive and General Education requirements for a baccalaureate degree.

Associate of Science (AS) Degree – The courses listed above may be included in the AS degree. The degree does NOT guarantee that students will be accepted as having completed all lower division comprehensive and General Education requirements for a baccalaureate degree. Student should work with an Academic Advisor to plan for transfer to the school and major of their choice.

Transfer without a PCC Degree – Students may elect to earn credits and transfer to a four-year institution without earning a PCC degree. Please meet with an Academic Advisor for an individualized plan of study.

PCC endeavors to create accurate transfer guides for students; however, requirements may change without notice. Students are responsible for working with PCC advisors and their transfer institution to ensure that their academic plan will meet requirements and timelines.

School of Business Administration

Central Hall, Room 141A

Phone (541) 552-6484 Fax (541) 552-6715

<http://www.sou.edu/business/>

Southern Oregon offers a **BA or BS** in Business Administration, with options in these six areas:

Accounting (CPA Track or Management Track)

Management

Small Business Management

Marketing

Hospitality and Tourism Management

Management of Aging Services.

SOU offers several **co-majors** that combine strengths from two disciplines to form a single degree. A typical co-major requires more coursework than a single major, but less coursework than a double major in the two disciplines. The following co-majors are offered: Business-Chemistry, Business-Mathematics, Business-Physics and Music-Business.

SOU offers Minors in the following areas: Business Administration, and Hotel, Restaurant, & Resort Management

SOU offers the following Certificates: Post baccalaureate Certificate in Accounting, Certificate in Applied Finance and Economics, Certificate in Business Information Systems, Certificate in Management of Human Resources, Certificate in Interactive Marketing and E-Commerce, Post baccalaureate Certificate in Nonprofit Management

Admission to the School of Business

Students who have been admitted to SOU may take any lower division (100 or 200-level) course in Business Administration if they have met the course prerequisites. Students who wish to take upper division (300-level or above) courses in business administration must first be admitted to the School of Business. Students who anticipate declaring a major in Business are classified as Pre-business Majors until they are admitted to the School of Business. All Pre-Business majors and Business Majors should contact the School of Business office in Central Hall 144 establish a student file and secure a faculty advisor.

Transfer Students

Students planning to transfer to the School of Business should contact the school before registering for classes. An advisor can then help with first-term enrollment. Business administration courses taken at accredited two- or four-year institutions are accepted for transfer credit provided they were graded at a C or above. Lower division transfer courses in business administration may not be substituted for upper division business administration courses without a formal agreement with the institution from which the credits are being transferred. Once a student has been admitted to the SOU School of Business, transfer credit in business administration will not be accepted toward degree requirements without prior written approval from the student's faculty advisor.

Online Degree Completion Program

The Online Degree Completion Program is designed for those who live outside of Ashland or who need additional flexibility in their schedule due to work and family responsibilities. The program offers upper division coursework needed for a bachelor of science degree in business administration with an option in management or accounting and a minor in psychology or criminology. Most lower division course requirements are not offered online at SOU and must be taken on campus or online elsewhere. Students are required to attend classes on campus twice during their program: in the fall for an orientation to the School of Business (BA 201) and at the end of their program for their senior capstone presentation (BA 499). For more information, contact Joan McBee at 541-552-8151 or visit www.sou.edu/degreecompletion