



Student Records/Graduation  
P.O. Box 19000  
Portland, OR 97280-0990

# Request for Awarding of Non-Traditional Credit

Student Records/Graduation  
Phone: 971-722-7100  
Fax: 971-722-7135

Name \_\_\_\_\_ G# \_\_\_\_\_  
Degree/Certificate \_\_\_\_\_

**Please read carefully the following instructions:**

1. All appropriate documentation (e.g. training records, certifications, test scores) must be attached to this form unless they have already been sent directly to PCC.
2. Signed and completed form must be submitted to a PCC Business Office along with \$10.00 non-traditional credit fee.
3. You will be notified via MyPCC email regarding the outcome of your request.
4. You must have an established PCC transcript before non-traditional credit can be awarded.

Subject Area Exams

- Check here to request college credit for **Advanced Placement (AP)\*** scores.
- Check here to request college credit for **College Level Examination Program (CLEP)\*** scores.
- Check here to request college credit for **International Baccalaureate (IB)\*** scores.

Formal Course Work at Non-Accredited Institutions

Check here to request college credit for **formal training from non-accredited institutions.\***

Type of formal training \_\_\_\_\_

\*For details about earning credit for AP, CLEP, IB and formal training from non-accredited institutions, please visit <http://www.pcc.edu/resources/student-records/credit-acceptance.html>.

**FOR EVALUATOR USE ONLY**

Please list PCC course equivalents to be posted to student's transcript:

Course Number	Course Title	Credit Hours
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

\_\_\_\_\_  
*Department Signature of Approval*

\_\_\_\_\_  
*Date*

By signing this form you acknowledge that a \$10 fee will be applied to your account and that you are responsible for payment.

\_\_\_\_\_  
*Student Signature*

\_\_\_\_\_  
*Date*