# President’s Cabinet

**Portland Community College**  
**President’s Cabinet**  
**Wednesday | September 26 | 2018**  
**Sylvania Campus | CC Building | Conference Room 233B**  
**8:30AM - 11:00 AM**

## NOTES

<table>
<thead>
<tr>
<th>Time</th>
<th>Topic</th>
<th>Presenting</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00 am</td>
<td>Breakfast</td>
<td></td>
</tr>
</tbody>
</table>

**Present**  
Karin Edwards, Lisa Avery, Jim Langstraat, Sylvia Kelley, Chris Villa, Mark Mitsui, Michael Northover, Traci Fordham, Katy Ho, Jen Piper proxy for Jessica Howard

### 8:30 am  
**Opening Remarks**

- Salem visit with employer partners was successful, message was to fully fund community colleges, good for the legislators to hear the need for skilled labor from our employer partners, legislative awareness  
- Testified on our budget request  
- Governor’s work plan was released, community colleges are not included, K-12 and Work Source are. There is a state-wide letter writing campaign to mobilize presidents, trustees and students for community colleges to be included in the Governor’s work plan, another opportunity for action will be at the OCCA retreat  
- We need to stay focused on the legislature and put pressure on them leading up to March, continue to inform them the value of community colleges.  
- Talking points:  
  - Impact on tuition if not fully-funded  
  - 70M CTE  
  - 70M for student success

### 9:00 am  
**Budget Scenario Update**

- **YESS Initiatives - 302K***, (need to include OEI mandatory training costs) Use three models for calculations for training:  
  - Full time employees  
  - Full time employees plus contractual employees  
  - All employees  
  - **Action**: 20 minutes next cabinet  
- **OMIC - 1.6M*** -  
  - **Action**: email itemization of expenditures to cabinet before next meeting 60 minutes  
- **Metro - 770,000***  
  - General Fund includes: Operations Director, casual staff, classified staff, move the Regional Director from the funding before final assumption  
  - FTE generation a consideration  
  - Assumptions based on current costs  
  - **Action**: Katy and Sylvia will get together and discuss the assumptions  
- Deferred Maintenance costs in addition to 2017 Bond  
- Budget Deficiency -  
  - Will categorize by department and itemize
Portland Community College  
President’s Cabinet

- ERP-
  - $2M confirmed, bond cannot fund all of ERP.
- Pay Equity Act
  - 750K
- IT Michael will send updated version without COLA included
  (*Final decision next cabinet)

<table>
<thead>
<tr>
<th>Time</th>
<th>Event Description</th>
<th>Person</th>
</tr>
</thead>
<tbody>
<tr>
<td>10:00 am</td>
<td>Full Budget Presentation - Overview</td>
<td>Jim</td>
</tr>
<tr>
<td></td>
<td>Overview of raw data, review documents in folder</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Discussion regarding data vs real story (re-orgs, etc)</td>
<td></td>
</tr>
<tr>
<td>10:30 am</td>
<td>Phase I Program Approval - ThinkBIG</td>
<td>Katy</td>
</tr>
<tr>
<td></td>
<td>Overview of program</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Goal is to have it up and running by next fall</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Approved by cabinet</td>
<td></td>
</tr>
<tr>
<td>10:45 am</td>
<td>Jim’s last meeting - Cabinet and District Office staff shared their sentiments regarding Jim’s departure</td>
<td>All</td>
</tr>
<tr>
<td>11:00 am</td>
<td>Adjourn</td>
<td></td>
</tr>
</tbody>
</table>