## Portland Community College

## Financial Aid Office

P.O. Box 19000 | Portland, OR 97280-0990 Telephone: (971) 722-8888 #4

Fax: (971) 722-4965

## **Satisfactory Academic Progress Appeal**

To be eligible for financial aid, you have to maintain Satisfactory Academic Progress (SAP) by:

- 1. Maintaining a cumulative grade point average (GPA) of 2.0 or higher,
- 2. Passing at least 66.67% of attempted credits each term, and
- 3. Being on track complete a degree, certificate, or program.

If you don't meet these requirements for two terms in a row, your financial aid will be suspended.

To read the full Financial Aid SAP Policy, visit www.pcc.edu/fa/maintain

Part I: Contact Information (to be completed by student)			
Last	First	MI	G Number
Street		Apt.#	
City	State	ZIP	_

## Part II: Written Statement and Signature (to be completed by student)

Write a statement on a <u>separate piece of paper</u> and attach it to this appeal. Your statement must address the following:

- 1. Why were you unsuccessful during the last two terms you attended PCC?
- 2. How have these challenges been resolved?
- 3. What specific actions will you take to be successful at PCC?

**Please note:** If you were unable to meet these standards because of circumstances beyond your control, **you must also attach supporting documentation**. Examples can include doctor's notes, court documents, or signed statements from a professional familiar with your situation.

By submitting this appeal, I certify that I have read and understood PCC's Financial Aid Satisfactory Academic Progress policy. I understand that filing an appeal does not guarantee my aid will be reinstated. I understand that once a decision is made, I will receive an email to my MyPCC email address. Everything in my appeal is true and accurate to the best of my knowledge.