Educational Advisory Council Recommendation

Subject: Two NEW Certificates from Occupational Skills Training

Relevant EAC Standing committee:

☐ Academic Policies & Standards Committee (APS)  ☐ Curriculum Committee (CC)
☒ Degrees and Certificates Committee (DAC)  ☐ Membership Committee (MC)
☐ Student Development Committee (SDC)

Brief summary of recommendation:

The Occupational Skills Training SAC (OST) explained the need for these shorter 16-credit and 32-credit certificates to better serve students and to address low completion rates due to students reaching their occupational goals (employment) prior to completing the current 64-credit two-year certificate. OST would like to recognize these efforts and the new shorter certificates should assist. OST is a limited entry program. OST still sees the need/value of continuing to offer the 64 credit two-year certificate as an option for some students.

Of Note: A maximum of 24 credits of OST credits may be applied to an AGS.

On April 23, 2014, the EAC voted to recommend approval of both certificates.

You should see these in your CourseLeaf queue.

Signatures below represent the support and/or approval of this recommendation; the signature of a committee chair represents the support of the respective committee.

Chair of relevant EAC standing committee

Educational Advisory Council Chair

Vice President for Academic and Student Affairs

Portland Community College President
Degrees and Certificates Minutes
April 9, 2014
Downtown Center, 2pm to 4pm

In Attendance

<table>
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<tr>
<th>X</th>
<th>Kathleen Bradach</th>
<th>X</th>
<th>Joanne Harris</th>
<th>X</th>
<th>Eriks Puris</th>
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<tr>
<td>X</td>
<td>Phil Christain</td>
<td>X</td>
<td>Janeen Hull (Chair)</td>
<td>X</td>
<td>Cheryl Scott</td>
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<td>X</td>
<td>Beth Fitzgerald</td>
<td>X</td>
<td>Alex Jordan</td>
<td>X</td>
<td>Dave Stout</td>
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Committee Support

| X | Kendra Cawley   | X | Joy Killgore | X | Djambel Unkov |
| X | Sally Earl     | X | Jessica Morfin | X | Susan Wilson |
| X | Anne Haberkern |   |              |   |             |

Guests

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<tr>
<th>Sandy Scramm</th>
<th>Sylvia Gray</th>
<th>Bryan Hull</th>
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<tbody>
<tr>
<td>Chris Brady</td>
<td>Michele Marden</td>
<td>Andy Hilt</td>
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OLD BUSINESS:
- None

DISCUSSION ITEMS:
- Standardization of the titles of categories of General Education List
  - Due to the evolution of PCC’s current, single General Education/Discipline Studies list, the titles for the three categories are used inconsistently in the Handbook and therefore in the catalog and other publications; the first category is variously called “Arts and Letters” or “Arts and Humanities”, the second “Social Science”, or “Social Sciences”, and the third “Science/Math/Computer Science” or “Mathematics, Natural and Physical Sciences, Computer Studies”.
  - The titles of the categories will be:
    - Arts and Letters
    - Social Sciences
    - Science/Math/Computer Science
  - NOTE: No changes to the definitions of each category or courses within categories are being proposed. This proposal is only to standardize the titles used for each category. These titles follow the categories used by the State of Oregon for the AAOT. They cannot be changed or modified.
- EAC Chair Reports: Janeen Hull
  - EAC leaders will hold a retreat this spring to discuss the broad topics that involve all EAC committees and councils and to help guide the 2014-15 discussions & work in each individual committee/council.
<table>
<thead>
<tr>
<th>Degree/Certificate Title</th>
<th>Recommended for approval: Y/N</th>
<th>Recommended w/amendments</th>
<th>Postponed</th>
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<tbody>
<tr>
<td>Portland Community College</td>
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<td>All items can be viewed in Courseleaf, which can be accessed thru your MyPCC account.</td>
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<td>1</td>
<td><strong>2 Occupational Skills Training Certificates (32 credits and 16 credits)</strong>&lt;br&gt;D<strong>iscussion</strong>: The OST representatives discussed the need for the new certificates that would address the low completion rates due to students reaching their occupational goals before completing the two year certificate. The certificate would be awarded to students who have completed their occupational goals in less time.</td>
<td>Y</td>
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<td>2</td>
<td><strong>China Studies Focus Award</strong>:&lt;br&gt;D<strong>iscussion</strong>: This focus award stems from the conditions of a Title VI grant and the need to create an award different from the Asian Focus Award that specifically focuses on aspects of China, e.g. language, culture, history, art, etc.</td>
<td>Y</td>
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<td>3</td>
<td><strong>History Focus Award</strong>:&lt;br&gt;D<strong>iscussion</strong>: The reasoning behind creating this focus award. This award sets a precedent in that it only offers options in the history discipline.</td>
<td>Y</td>
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DAC Chair Report – For EAC Meeting 4/23/2014

Revised Degrees/Certificates

No Revisions

Following Items Recommended for Approval by DAC on 4/9/2014 – EAC needs to formally vote on these items.

New Degrees/Certificates

Two New Certificates, both from Occupational Skills Training.
1) 32 credits
2) 16 credits

OST explained the need for shorter certificates to better serve students and to address low completion rates due to students reaching their occupational goals (employment) prior to actually completing the current 64 credit two-year certificate. OST would like to recognize these efforts and the new shorter certificates should assist.
OST is a limited entry program. A maximum of 24 credits of OS credits may be applied to an AGS. OST still sees the need/value of continuing to offer the 64 credit two-year certificate as an option for some students.

Focus Awards

China Studies – This focus award stems from a Title VI grant and the need to create an award different from the Asian Studies Focus Award that concentrates on China (language, culture, history, art, etc...).

The China Studies Focus Award recognizes student who have gained considerable knowledge of China, its language and its culture. The award can be especially useful to transfer students who will focus on International Studies, Asian Studies, International Business or Chinese. The award also demonstrates to employers that the student has a significant background in East Asian culture and an expanded worldview. To receive the China Studies Focus Award, a student must complete a minimum of 15 credits, including CHN 102 or higher or demonstrate equivalent language proficiency. A Focus Award is not a state approved award and will not appear on a student’s transcript.
https://catalog-next.pcc.edu/focusawards/chinafocusaward/

History – This focus award is unique in that it is entirely within the discipline of history, rather than multi-disciplinary.

The History Focus Award is designed to foster a rich understanding and appreciation of history as a discipline that is engaged in dialogues with the past in order to interpret human experiences over time. This award supports students interested in history by offering the opportunity to study a wide variety of courses covering different areas, eras, and topics in history. Students completing the award will be able to use a maximum of 16 lower-division history credits towards the Portland State University History Major requirements. Students planning to transfer to other universities should check with the specific institution for course transferability.
A Focus Award is not a state approved award and will not appear on a student’s transcript.
https://catalog-next.pcc.edu/focusawards/historyfocusaward/
Standardization of the General Education List category titles –

Due to the evolution of PCC’s current, single General Education/Discipline Studies list, the titles for the three categories are used inconsistently in the Handbook and therefore in the Catalog and other publications; the first category is variously called “Arts and Letters” or “Arts and Humanities”, the second “Social Science”, or “Social Sciences”, and the third “Science/Math/Computer Science” or “Mathematics, Natural and Physical Sciences, Computer Studies”.

DAC recommends using the titles suggested by the Curriculum Office (which are those of the state & the AAOT transfer degree).

Arts and Letters
Social Sciences,
Science/Math/Computer Science

**NOTE:** No changes to the definitions of each category or courses within categories are being proposed. This proposal is only to standardize the titles used for each category. These titles follow the categories used by the State of Oregon for the AAOT. They cannot be changed or modified.

DAC April Meeting Agenda & Minutes can be found at:
[http://www.pcc.edu/resources/academic/eac/curriculum/degree-certificate-committee/meetings.html](http://www.pcc.edu/resources/academic/eac/curriculum/degree-certificate-committee/meetings.html)