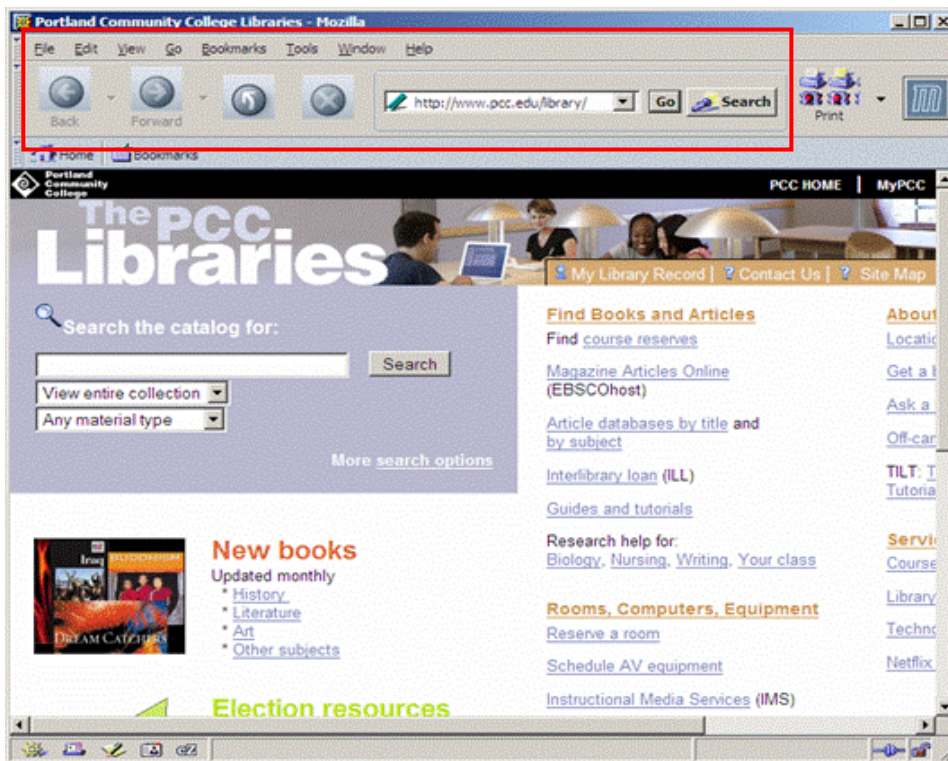


Personalize Your Browser

For Mozilla Firefox 1.7.2



1. Selecting and/or changing the Start Page

- Open “Mozilla”
- Select “Edit” from the menu
- Select “Preferences”
- At Home Page “Location” enter the URL of the desired page.

2. Customize your browser toolbar

To Create a Bookmark

- Go to Webpage you want bookmarked
- Select “Bookmarks” from the menu
- Select “Bookmark this page”

To Rename a Bookmark

- Select “Bookmarks” from the menu
- Select “Manage Bookmarks”
- Select the bookmark you want to rename
- Click “Rename” icon
- Change the name and click OK

To Delete A Bookmark

- Select “Bookmarks” from the menu
- Select “Manage Bookmarks”
- Select the bookmark you wish to delete
- Click “Delete” icon...Poof...It’s gone.

Organizing bookmarks

- Go to “Bookmarks” from the menu
- Select “Manage Bookmarks”
- Here you may drag and drop any bookmark.
- Create a new separator, line between folders
 - Select “New Separator”
- Create a new folder
 - Select “New Folder”

3. Some other Features

The “Back” Button

The “Forward” Button

The “Reload” Button

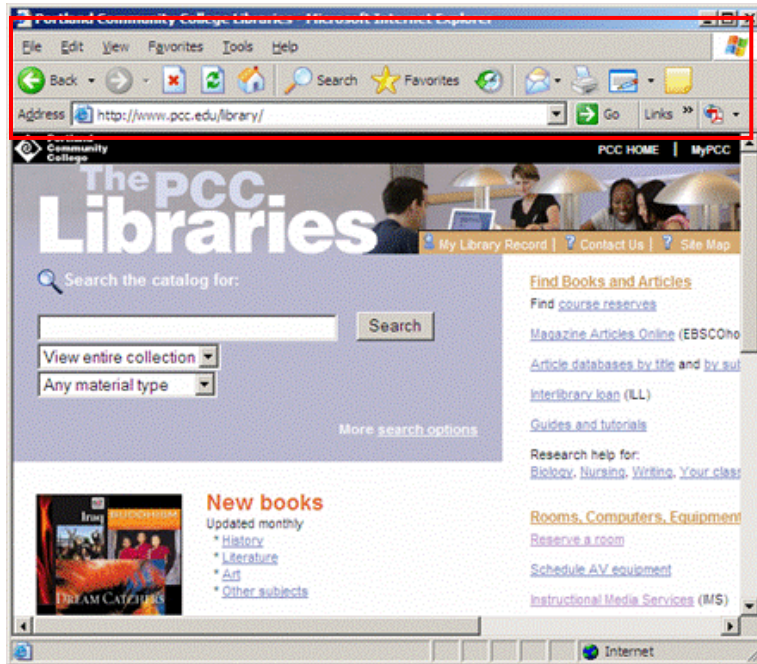
The “History List” (ctrl H)

- Select “Tools” from the menu
- You can manage Cookie, Image, Popup, Form, Password, and Download (if you’re not sure about the function, **leave the setting to default.**)

4. **HELP (from the Help menu)** is always available from the menu bar

Personalize Your Browser

For Microsoft Internet Explorer 6.0



1. Selecting and/or changing the Start Page

- Open “Internet Explorer”
- Select “Tools”
- Select “Internet Options”
- In the “Home Page” area enter the URL of the page you wish to use for the homepage.

2. Customize Your Browser Links Bar

If your links bar is not visible:

- Select “View”
- Select “Toolbars”
- Check the box next to “Links”

To Create A Link

- To move toolbar: View – Toolbars – uncheck “Lock the Toolbars” you can now drag the toolbar to a new location.
- Go to web page to which you wish to link

- Drag and drop URL to links bar
- You may also choose “Favorites” from the top menu or “Customize Links” from the Links bar.

To Remove a Link

- Right click on the link and then select “Delete.”

To Rearrange Your Links Bar

- Select “Favorites” from top menu
- Select “Organize Favorites”
- Drag and drop links where you want them on the bar.

To Add a Folder

- Select “Favorites” from top menu
- Select “Organize”
- Select “Create Folder”
- Name it

3. Some Other Features

- Use of the “Back” button
- Use of the “Refresh” button
- Use of Down Arrow
- Use of “History” (ctrl H)
- Select “View” then select “Explorer Bar”
- Clean up Temporary Internet Files and History, Select “Tools” then select “Internet Options”, use “Delete Cookies”, “Delete Files”, and “Clear History” Buttons.

4. **HELP** is always available on the top menu bar