

Course, AAS Degree and Certificate Timeline for Approvals

This timeline is for all new and revised CTE/LDC courses and all new and revised AAS degrees and certificates.

Important Dates

1. October, 2009 - Last date for new AAS degrees, new degree options of existing AAS degrees and new certificates to be included in the 2010-2011 catalog and available for teaching fall 2010.
2. January, 2010 - Last date for new/revised courses and revised degree/certificates to be included in 2010-2011 catalog and available for teaching fall 2010.

New and revised CTE/LDC courses (also any sub 100 level course that is attached to an AAS degree such as MTH 65)

After passing the Curriculum and Degrees and Certificate committees, it takes about 3-4 months before they are available to be taught at PCC. (Please see attached timeline)

Revised AAS degrees and certificates

After passing the Curriculum and Degrees and Certificate committees, it takes about 3-4 months before they are available to be taught at PCC. (Please see attached timeline)

New AAS degrees, new options for existing AAS degrees and new certificates

After passing the Degrees and Certificate committee and the Curriculum, it takes about 8-9 months before they are available to be taught at PCC. (Please see attached timeline)

Considerations which effect timeline

1. Courses and degree/certificate changes must be submitted in the same month in order for timeline to be successful.
2. No major holdups internally or by the state i.e. Adverse Impact, internal discussion etc.

Important information for planning

1. All CTE courses must be attached to an approved AAS degree before offering.
2. Degrees/Certificates must be approved by State before offering or advertising.

3. The goal is to have new and revised courses in Banner and available to be scheduled one week before the first download for spring, winter and summer term. The fall term date will be one week before the Online Schedule is published during spring term. New degree/certificates will use the start of the term after state approval as the available date.

New/Revised CTE/LDC Course, and New/Revised AAS Degree and Certificate Timeline For Approvals				
	New and Revised CTE/LDC Courses	Revised Degrees or Certificates	New Degrees or Certificates	Academic Year Degree or Certificate would be first awarded.
Month Passed Curriculum and/or Degree/Certificate Committee	Term Available to Teach			
February, 2009	Winter, 2010	Winter, 2010	Winter, 2010	2009-2010
March, 2009	Winter, 2010	Winter, 2010	Winter, 2010	2010-2011
April, 2009	Winter, 2010	Winter, 2010	Winter, 2010	2010-2011
May, 2009	Winter, 2010	Winter, 2010	Spring, 2010	2010-2011
June, 2009	Winter, 2010	Winter, 2010	Spring, 2010	2010-2011
July, 2009	No meetings	No meetings	No meetings	No meetings
August, 2009	No meetings	No meetings	No meetings	No meetings
September, 2009	No meetings	No meetings	No meetings	No meetings
October, 2009 Last date for new AAS degrees, new degree options of existing AAS degrees and new certificates to be included in the catalog and available for teaching fall 2010.	Spring, 2010	Spring, 2010	Fall, 2010	2010-2011
November, 2009	Summer/Fall, 2010	Summer/Fall, 2010	Fall, 2010	2010-2011
December, 2009	Summer/Fall, 2010	Summer/Fall, 2010	Fall, 2010	2010-2011

January, 2010				
Last date for new/revised courses and revised degrees to be included in 2010-2011 catalog and available for teaching fall 2010.	Summer/Fall, 2010	Summer/Fall, 2010	Fall, 2010	2010-2011
February, 2010	Winter, 2011	Winter, 2011	Winter, 2011	2011-2012
March, 2010	Winter, 2011	Winter, 2011	Winter, 2011	2011-2012
April, 2010	Winter, 2011	Winter, 2011	Winter, 2011	2011-2012
May, 2010	Winter, 2011	Winter, 2011	Spring, 2011	2011-2012
June, 2010	Winter, 2011	Winter, 2011	Spring, 2011	2011-2012
July, 2010	No meetings	No meetings	No meetings	No meetings
August, 2010	No meetings	No meetings	No meetings	No meetings
September, 2010	No meetings	No meetings	No meetings	No meetings