

# WORKFORCE, ECONOMIC AND COMMUNITY DEVELOPMENT PROGRAMS

## WORKFORCE DEVELOPMENT PROGRAMS

WorkSource Portland Metro Tualatin  
7995 SW Mohawk  
503-612-4200

WorkSource Portland Metro Beaverton  
241 SW Edgeway Drive  
Beaverton, OR 97006  
971-722-2700

WorkSource Portland Metro Central  
30 N. Webster Street, Suite E  
503-280-6046

The WorkSource Centers provide a comprehensive menu of workforce services to job seekers and businesses. The Centers provide a range of educational, employment and business services through a collaboration of partners, including Worksystems Inc., the Oregon Employment Department and the Department of Human Services. The Workforce development programs offered through the Centers (and at a variety of other locations) include: The Dislocated Workers Program (DWP), which helps people who have lost their jobs due to downsizing, layoffs, or plant closures.

- The Workforce Investment Act Adult Program, which provides services to unemployed or underemployed adults.
- The Steps to Success Program (STS), which provides services to individuals receiving public assistance.
- The Food Stamp Employment and Training Program, which provides services to individuals receiving food stamps.
- The Rapid Response Program, which begins working directly with employers and employees when a pending layoff or closure is announced to minimize the impact of job loss.

Through these programs the WorkSource Centers offer: Services to job seekers including: a career center with computers, printers and fax machines for job searches; job listings; job search workshops; career counseling; assessment and testing; computer classes; Adult Basic Education; work experience opportunities, English as a Second Language classes; career technical training and post-employment training. Services to businesses including: new employee recruitment; job applicant screening and referral; skill testing; customized pre-employment training; Jobs Plus training, rapid response and out placement services.

## SMALL BUSINESS DEVELOPMENT CENTER (SBDC)

2025 Lloyd Center Mall  
971-722-5080

### [www.pcc.edu/business/small-business-development](http://www.pcc.edu/business/small-business-development)

As part of the PCC Business and Professional Development Center, the Small Business Development Center (SBDC) is all about creating employers. The SBDC helps entrepreneurs start and grow their businesses. The SBDC is part of a network of 19 SBDCs located throughout the state of Oregon and more than 1000 SBDCs throughout the U.S.

The SBDC uses experienced business professionals, focusing on essential business skills, to help entrepreneurs just starting their first business or experienced entrepreneurs developing their existing business to identify and make critical business decisions. The business advisors work with the entrepreneur one-on-one to design a customized plan of action. Business advising is a free confidential service available by appointment. The SBDC also provides excellent entrepreneurial education for all phases of business development – from starting a business to developing and growing an existing business. Classes and workshops are taught by experienced business professionals who provide practical information that entrepreneurs can use in the business the next day.

## CAREER PATHWAYS PROGRAM

971-722-6271  
[www.pcc.edu/cp](http://www.pcc.edu/cp)

The Career Pathways Program connects students to short term intensive educational programs (3-6 months) that prepare students to gain entry level employment in a chosen field and continue their education toward an advanced certificate and/or degree. In addition to their job-specific education students will learn tools needed to get a job including writing resumes and cover letters and interviewing.

Pathways are available for entry-level occupations in various fields such as healthcare, business services and trades. Several vocational trainings are also available for English language learners including healthcare and office skills.

## COMMUNITY EDUCATION

971-722-6266  
[www.pcc.edu/community](http://www.pcc.edu/community)

PCC Community Education offers hundreds of noncredit life enriching classes that do not involve grades or exams. Classes are offered in five general areas: Creative Arts, Home and Garden, Language and Culture, Work and Life Balance and Recreation and Wellness. Whether it's honing a particular skill or hobby or exploring a wide range of new interests, Community Education classes are designed for adults and are typically offered during evenings or on weekends to accommodate busy personal schedules.

Courses are open to everyone sixteen years and older and feature local experts as instructors. Classes are offered at PCC campuses and centers, in neighborhood locations throughout the Portland metro area, and online at [www.pcc.edu/online](http://www.pcc.edu/online).

PCC Community Education also offers Continuing Education courses which offer busy professionals the quickest and surest route to maintaining and enhancing their professional certifications. Classes offer CEU that can be used for professional licensure renewal and preparation for taking the next step in an employee's career. Class formats feature in-person, hands-on learning opportunities from industry experts. Options include: electrical license renewal, insurance and tax workshops, real estate license renewal. Visit [www.pcc.edu/career](http://www.pcc.edu/career) for more information.

Non-credit classes do not meet the federal requirements for financial aid and most Veteran's benefits, are not equivalent to credit hours and may not be used toward PCC certificates and degrees.

## INTERNATIONAL PROGRAMS

International Customized Contract Training  
971-722-2889

Portland Community College's International Contract Training Program (ICT) offers international business, industry and government traditional and customized training and educational services. ICT offers international organizations more than 60 traditional degree and certificate programs available through PCC as well as the option of customized training and educational services offered in the United States or abroad.

## CLIMB CENTER FOR ADVANCEMENT

---

CLIMB Center  
971-722-6888  
[www.pcc.edu/climb](http://www.pcc.edu/climb)  
[climb@pcc.edu](mailto:climb@pcc.edu)

PCC's CLIMB Center for Advancement provides continuous learning for individuals, management and business. CLIMB connects the business community to Portland Community College's vast resources. CLIMB uses industry experts, as well as faculty, to provide a wide array of solutions to businesses and professionals, including: needs assessment, training, education, skill upgrades in health, IT and other professional development areas. CLIMB's services are also flexible – meeting the needs for one worker, one business or an entire industry-wide effort. CLIMB helps connect businesses to current PCC programs, customizes specific training solutions for an organization, and creates trainings specific to meet the needs of various businesses and professionals. Whether it is preparing staff for new technology or offering a stress management workshop, these programs are designed to encourage both professional and personal growth.

## CLIMB ORGANIZATIONAL TRAINING & DEVELOPMENT

[www.pcc.edu/climb](http://www.pcc.edu/climb)

CLIMB Organizational Training & Development is a premier provider of customized training and development solutions for business, industry and government worldwide. Customized and Workforce Training develops solutions that help maximize businesses profitability and sustainability in the global marketplace.

Customized & Workplace Training offers training and development services include consulting, leadership and management development, LEAN business process implementation, occupational language services, safety and health programs, technical training, basic skills training, and workforce programs. Programs are customized to meet each client's individual needs and delivered at times and locations convenient to the client.

Customized & Workplace Training offers training and development services include consulting, leadership and management development, LEAN business process implementation, occupational language services, safety and health programs, technical training, basic skills training, and workforce programs. Programs are customized to meet each client's individual needs and delivered at times and locations convenient to the client.

## CLIMB FOR HEALTH CARE PROFESSIONALS

971-722-6633  
[www.pcc.edu/business/climb](http://www.pcc.edu/business/climb)

As part of the PCC Business and Professional Development Center, the Institute for Health Care Professionals offers timely, relevant and innovative solutions for health care providers. Educational opportunities offered are: professional development/continuing education courses; certification/re-certification; entry level health care training; preparation for licensure; customized training; conference management services and American Heart Association (AHA) training through its AHA designated Community Training Center. Choose from traditional classroom format, customized on-site training or distance education.

## COMPUTER AND PROFESSIONAL EDUCATION PROGRAM

971-722-6200  
[www.pcc.edu/career/computer-education/](http://www.pcc.edu/career/computer-education/)

As part of the PCC Business and Professional Development Center, the Computer Education Program (CEP) provides computer technology education and training to meet the specific needs of today's workplace. Students can choose from application instruction, industry recognized IT certification programs and customized training. Courses are designed to empower adult learners to use computers and technology to meet business and professional goals.

## DISTANCE EDUCATION

---

[www.distance.pcc.edu](http://www.distance.pcc.edu)

Distance education provides students an opportunity to earn college credit by participating in a variety of technology based courses. The content and transferability to four-year colleges is identical to the courses offered on campus. Students also follow the same admissions and registration procedures as on-campus students. Instead of attending on-campus classes, students participate in an orientation session online discussions and activities, complete readings in textbooks and study guides, take periodic exams and in some cases write papers or reports. Each course has an instructor for students to contact when they need assistance. Distance learning offers the following types of courses:

### WEB CLASSES

Web classes utilize Internet-based distance learning where students work independently through online coursework. Students and instructors interact through the Internet and email, although some classes may require on-campus exams or labs. Students need to check the class schedule for specific computer and course requirements. Both credit and non-credit courses are available.

### TELECOURSES (TV)

Sylvania Campus  
TCB Building 116  
971-722-4730 or 971-722-4655

Telecourses are credit courses delivered in video format providing the opportunity to take a campus-based course independently off campus through distance learning. Telecourses consist of a video series, textbook, study guide, pre-taped video

lessons and an instructor to guide students through the course. Telecourses sometimes require an on-campus orientation and mid-term and final exams. Several viewing options are available for each Telecourse video series, including on-demand video streaming, cable TV broadcasts on Channel 27 (Comcast or Verizon FiOS customers only), DVD/VHS purchase or rental (depending on availability), and on-campus library viewings.

### **TELEWEB (TVWEB)**

Sylvania Campus  
TCB Building 116  
971-722-4730 or 971-722-4655

TeleWeb classes are a combination of Telecourses and Web courses. TeleWeb lessons are mainly delivered in video format, and course content also includes lessons, communication, quizzes, and other components that require Internet access and basic navigation abilities. Several viewing options are available for each Telecourse video series, including on-demand video streaming, cable TV broadcasts on Channel 27 (Comcast or Verizon FiOS customers only), DVD/VHS purchase or rental (depending on availability), and on-campus library viewings.

## **WORKFORCE, ECONOMIC AND COMMUNITY DEVELOPMENT PROGRAMS**

### **WORKFORCE DEVELOPMENT PROGRAMS**

WorkSource Portland Metro Tualatin  
7995 SW Mohawk  
503-612-4200

WorkSource Portland Metro Beaverton  
241 SW Edgeway Drive  
Beaverton, OR 97006  
971-722-2700

WorkSource Portland Metro Central  
30 N. Webster Street, Suite E  
503-280-6046

The WorkSource Centers provide a comprehensive menu of workforce services to job seekers and businesses. The Centers provide a range of educational, employment and business services through a collaboration of partners, including Worksystems Inc., the Oregon Employment Department and the Department of Human Services. The Workforce development programs offered through the Centers (and at a variety of other locations) include: The Dislocated Workers Program (DWP), which helps people who have lost their jobs due to downsizing, layoffs, or plant closures.

- The Workforce Investment Act Adult Program, which provides services to unemployed or underemployed adults.
- The Steps to Success Program (STS), which provides services to individuals receiving public assistance.
- The Food Stamp Employment and Training Program, which provides services to individuals receiving food stamps.
- The Rapid Response Program, which begins working directly with employers and employees when a pending layoff or closure is announced to minimize the impact of job loss.

Through these programs the WorkSource Centers offer:

Services to job seekers including: a career center with computers, printers and fax machines for job searches; job listings; job search workshops; career counseling; assessment and testing; computer classes; Adult Basic Education; work experience opportunities, English as a Second Language classes; career technical training and post-employment training.

Services to businesses including: new employee recruitment; job applicant screening and referral; skill testing; customized pre-employment training; Jobs Plus training, rapid response and out placement services.

### **SMALL BUSINESS DEVELOPMENT CENTER (SBDC)**

2025 Lloyd Center Mall  
971-722-5080

#### **[www.pcc.edu/business/small-business-development](http://www.pcc.edu/business/small-business-development)**

As part of the PCC Business and Professional Development Center, the Small Business Development Center (SBDC) is all about creating employers. The SBDC helps entrepreneurs start and grow their businesses. The SBDC is part of a network of 19 SBDCs located throughout the state of Oregon and more than 1000 SBDCs throughout the U.S.

The SBDC uses experienced business professionals, focusing on essential business skills, to help entrepreneurs just starting their first business or experienced entrepreneurs developing their existing business to identify and make critical business decisions. The business advisors work with the entrepreneur one-on-one to design a customized plan of action. Business advising is a free confidential service available by appointment. The SBDC also provides excellent entrepreneurial education for all phases of business development – from starting a business to developing and growing an existing business. Classes and workshops are taught by experienced business professionals who provide practical information that entrepreneurs can use in the business the next day.

### **CAREER PATHWAYS PROGRAM**

971-722-6271

**[www.pcc.edu/cp](http://www.pcc.edu/cp)**

The Career Pathways Program connects students to short term intensive educational programs (3-6 months) that prepare students to gain entry level employment in a chosen field and continue their education toward an advanced certificate and/or degree. In addition to their job-specific education students will learn tools needed to get a job including writing resumes and cover letters and interviewing.

Pathways are available for entry-level occupations in various fields such as healthcare, business services and trades. Several vocational trainings are also available for English language learners including healthcare and office skills.

### **COMMUNITY EDUCATION**

971-722-6266

**[www.pcc.edu/community](http://www.pcc.edu/community)**

PCC Community Education offers hundreds of noncredit life enriching classes that do not involve grades or exams. Classes are offered in five general areas: Creative Arts, Home and Garden, Language and Culture, Work and Life Balance and Recreation and

Wellness. Whether it's honing a particular skill or hobby or exploring a wide range of new interests, Community Education classes are designed for adults and are typically offered during evenings or on weekends to accommodate busy personal schedules.

Courses are open to everyone sixteen years and older and feature local experts as instructors. Classes are offered at PCC campuses and centers, in neighborhood locations throughout the Portland metro area, and online at [www.pcc.edu/online](http://www.pcc.edu/online).

PCC Community Education also offers Continuing Education courses which offer busy professionals the quickest and surest route to maintaining and enhancing their professional certifications. Classes offer CEU that can be used for professional licensure renewal and preparation for taking the next step in an employee's career. Class formats feature in-person, hands-on learning opportunities from industry experts. Options include: electrical license renewal, insurance and tax workshops, real estate license renewal. Visit [www.pcc.edu/career](http://www.pcc.edu/career) for more information.

Non-credit classes do not meet the federal requirements for financial aid and most Veteran's benefits, are not equivalent to credit hours and may not be used toward PCC certificates and degrees.

## INTERNATIONAL PROGRAMS

International Customized Contract Training  
971-722-2889

Portland Community College's International Contract Training Program (ICT) offers international business, industry and government traditional and customized training and educational services. ICT offers international organizations more than 60 traditional degree and certificate programs available through PCC as well as the option of customized training and educational services offered in the United States or abroad.

## CLIMB CENTER FOR ADVANCEMENT

---

CLIMB Center  
971-722-6888  
[www.pcc.edu/climb](http://www.pcc.edu/climb)  
[climb@pcc.edu](mailto:climb@pcc.edu)

PCC's CLIMB Center for Advancement provides continuous learning for individuals, management and business. CLIMB connects the business community to Portland Community College's vast resources. CLIMB uses industry experts, as well as faculty, to provide a wide array of solutions to businesses and professionals, including: needs assessment, training, education, skill upgrades in health, IT and other professional development areas. CLIMB's services are also flexible – meeting the needs for one worker, one business or an entire industry-wide effort. CLIMB helps connect businesses to current PCC programs, customizes specific training solutions for an organization, and creates trainings specific to meet the needs of various businesses and professionals. Whether it is preparing staff for new technology or offering a stress management workshop, these programs are designed to encourage both professional and personal growth.

## CLIMB ORGANIZATIONAL TRAINING & DEVELOPMENT

[www.pcc.edu/climb](http://www.pcc.edu/climb)

CLIMB Organizational Training & Development is a premier provider of customized training and development solutions for business, industry and government worldwide. Customized and Workforce Training develops solutions that help maximize businesses profitability and sustainability in the global marketplace.

Customized & Workplace Training offers training and development services include consulting, leadership and management development, LEAN business process implementation, occupational language services, safety and health programs, technical training, basic skills training, and workforce programs. Programs are customized to meet each client's individual needs and delivered at times and locations convenient to the client.

Customized & Workplace Training offers training and development services include consulting, leadership and management development, LEAN business process implementation, occupational language services, safety and health programs, technical training, basic skills training, and workforce programs. Programs are customized to meet each client's individual needs and delivered at times and locations convenient to the client.

## CLIMB FOR HEALTH CARE PROFESSIONALS

971-722-6633  
[www.pcc.edu/business/climb](http://www.pcc.edu/business/climb)

As part of the PCC Business and Professional Development Center, the Institute for Health Care Professionals offers timely, relevant and innovative solutions for health care providers. Educational opportunities offered are: professional development/continuing education courses; certification/re-certification; entry level health care training; preparation for licensure; customized training; conference management services and American Heart Association (AHA) training through its AHA designated Community Training Center. Choose from traditional classroom format, customized on-site training or distance education.

## COMPUTER AND PROFESSIONAL EDUCATION PROGRAM

971-722-6200  
[www.pcc.edu/career/computer-education/](http://www.pcc.edu/career/computer-education/)

As part of the PCC Business and Professional Development Center, the Computer Education Program (CEP) provides computer technology education and training to meet the specific needs of today's workplace. Students can choose from application instruction, industry recognized IT certification programs and customized training. Courses are designed to empower adult learners to use computers and technology to meet business and professional goals.