

September 17, 2020

21-052

COMMENDATION OF RETIRING EMPLOYEE –
ARLEEN SHANNON

PREPARED BY: Human Resource Department Staff

APPROVED BY: Mark Mitsui, President

REPORT: Arleen Shannon has performed faithfully in her duties as an Instructional Administrative Assistant for Portland Community College since July 30, 1990. She retires effective September 30, 2020.

RECOMMENDATION: That the Board commend her for her service to Portland Community College and wish her well in her retirement years.