September 17, 2020

<u>21-040</u> <u>AUTHORIZATION TO REFUND STUDENT</u>

TRANSPORTATION FEE FOR FALL TERM

<u>2020</u>

PREPARED BY: Michelle Brown, Interim Bursar/Treasury Manager,

Financial Services

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RESPONSIBILITY: Dina Farrell, Associate Vice President,

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Eric Blumenthal, Vice President, Finance and

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APPROVED BY: Mark Mitsui, President

REPORT: This Board Resolution relates to removing and

refunding the Student Transportation Fee for the Fall 2020 term because no TriMet student select transit passes have been, or will be, sold to students during the term. The change is due to PCC moving to

remote operations during the COVID-19 pandemic.

The Student Transportation Fee is a mandatory fee charged to all students at \$8.00 per student per term. The fee covers the subsidized portion of TriMet student select transit passes sold to students. No transit passes will be issued for the Fall 2020 term. Since TriMet student select passes have not been purchased for the Fall 2020 term, there is little to no substantial lost revenue due to refunding the fee in

the Fall 2020 term.

The Student Transportation Fee along with other student fees were reviewed by the President's Cabinet for possible adjustment due to the move to remote operations and changes in services to students. The Cabinet endorsed the adjustments to

the Student Transportation Fee.

RECOMMENDATION: That the Board of Directors authorize the removal and

refunding of the Student Transportation Fee for Fall 2020

term.