

June 18, 2020

21-017

BP 3506 RESUMPTION OF IN-PERSON, ON-SITE CLASSES AND SERVICES (FIRST READING)

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APPROVED BY: Mark Mitsui, President

REPORT: This policy addresses the guiding principles and parameters under which Portland Community College (“PCC”) will consider resuming in-person, on-site classes and services in light of the novel coronavirus (“COVID-19”) pandemic. COVID-19 has threatened the health and safety of our community and the achievement of the College's educational mission. Portland Community College takes the health and safety of our students and employees very seriously. The College will implement measures to mitigate the risk of COVID-19 transmission, at or in connection with College-related or sponsored events and activities, during or in connection with College classes, programs, and services, and during or in connection with employment.

RECOMMENDATION: That the Board approve policy as follows:

- PCC’s decisions regarding the resumption of on-site classes and services will be driven by the value of pursuing PCC’s mission to support “student success by delivering access to quality education while advancing economic development and promoting sustainability in a collaborative culture of diversity, equity and inclusion” while simultaneously reducing the likelihood of exposure to COVID-19 to our students and employees.
- PCC will develop and implement COVID-19 health and safety rules, protocols, and procedures for its campuses, centers, locations and properties, operations, employment, and participation in classes, programs, events, activities, and services.
- The President of the College will designate a COVID-19 Opening Leadership Team that will report to the President who is responsible for making key decisions and overseeing the coordination of the College's COVID-19 related work teams that develop the health and safety rules, protocols, and

procedures. The College's COVID-19 health and safety rules, protocols, and procedures will comply with applicable law, executive orders, and health authority requirements.

- PCC will advise students and employees of its COVID-19 health and safety rules, protocols, and procedures.
- PCC will provide a complaint process by which students and employees can report concerns about COVID-19 health and safety protocols and compliance with PCC rules, protocols, and procedures. PCC will follow-up promptly upon learning of such concerns.
- The President may, at his discretion, issue administrative procedures that provide further guidance on issues related to COVID-19 and the provision of in-person, on-site services, including, but not limited to health and safety protocols at PCC sites and administrative procedures regarding reopening and closing facilities and programs or courses, etc. In this environment, administrative procedures and other PCC rules should take into account the need for flexibility and adaptability to respond to the COVID-19 pandemic.
- The President will report to the Board on a regular basis regarding the development and implementation of COVID-19 health and safety rules, protocols, and procedures, and the PCC President will develop and implement COVID-19 health and safety rules, protocols, and procedures.