## December 19, 2019

<u>20-069</u> <u>APPROVAL OF PERSONNEL ACTIONS</u>

PREPARED BY: The Human Resources Department Staff

APPROVED BY: Mark Mitsui, College President

RECOMMENDATION: That the Board of Directors approve the following actions:

A. Approval of new hires, new positions and change of position

1. Academic Professional Appointment – **Dominique Austin** 

**Enrollment Services Coordinator** 

Student Affairs

Annual Salary: \$48,994 Grade: 4 Step: 2

Effective: December 5, 2019

Education: Oregon State University MA, Interdisciplinary Studies

Washington State University BS, Economics Highline Community College AA, Business

Most Recent Experience: Concordia University

Academic and Career Advisor

Applicant Flow:

Gender Ethnicity

91 Female 2 American Indian or Alaska Native

44 Male 13 Asian

61 Not Disclosed 6 Black or African American

10 Hispanic

1 Native Hawaiian or Other Pacific Islander

19 Not Disclosed

13 Two or More

<u>77</u> White 141 Total

## 2. Administrative Appointment (Bond-Funded Temporary) – **Zahava Jones**

**Bond Project Manager** 

Planning and Capital Construction

Annual Salary: \$90,500 Grade: L

Effective: September 21, 2019 to June 30, 2022

Education: Western Carolina University BS, Interior Design

Most Recent Experience: Portland Community College

Associate Bond Manager (Temporary)

Applicant Flow:

Gender Ethnicity

1 Female 0 American Indian or Alaska Native

0	Male	0	Asian
0	Not Disclosed	0	Black or African American
		0	Hispanic
		0	Native Hawaiian or Other Pacific Islander
		0	Not Disclosed
		0	Two or More
		1	White
			1 Total

## ETHNIC AND GENDER DESCRIPTION OF STAFF PROPOSED TO BE HIRED IN THE DECEMBER 19, 2019 PERSONNEL REPORT

Male	1
Female	1
Not Disclosed	0
	2
White	1
***************************************	l .
Black or African American	1
Asian	0
Hispanic/Latino	0
American Indian/Alaskan Native	0
Native Hawaiian/Pacific Islander	0
Two or More Selections	0
Not Disclosed	0
	2