20-066   <u>ESTABLISH PRICE AGREEMENT FOR</u>
<u>CONSTRUCTION AUDIT SERVICES</u>

PREPARED BY: John MacLean, Finance and Procurement Manager, Planning and Capital Construction

FINANCIAL
RESPONSIBILITY: Linda Degman, Director, Planning and Capital Construction

APPROVED BY: Sylvia Kelley, Executive Vice President
Mark Mitsui, College President

REPORT: The College has a need to hire consultants who have expertise and capability to perform construction audits for projects using bond proceeds. At this point the precise quantities of these services cannot be defined. Under PCC-47-0288 the College may establish price agreements with qualified consultants to perform these services as needed.

On September 18, 2019 the Request for Proposals (RFP) was advertised in the Daily Journal of Commerce, State of Oregon (ORPIN), Portland Observer, and the Business Tribune. In addition, P&CC staff reached out to all identified COBID registered firms who could provide these services. A total of thirty (30) firms registered and received a copy of the RFP document of which three (3) firms were COBID. At the proposal closing time of 2:00 PM October 8, 2019 the College received ten (10) proposals. One (1) Proposer was certified with Oregon COBID.

The consultant proposals were evaluated based on experience, overall project and schedule and social responsibility approach. This included a review of the submitted proposals and follow-up interviews with the top scoring firms.

The result of this process is the recommendation that the College enter into a price agreement with the following firms:

- Fact Financial/JACEA.
    - FACT Financial is registered as a COBID firm with the State of Oregon.
    - JACEA is a registered MBE in Pennsylvania
- Sjoberg Evashenk Consulting
    - Sjoberg Evashenk are a registered WBE in California
- Talson Solutions, LLC

RECOMMENDATION: That the Board of Directors authorize PCC to create Price Agreements for Construction Audit Services with FACT Financial/JACEA, Sjoberg Evashenk, and Talson Solutions.