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20-059

AUTHORIZATION TO CONTRACT TO PROVIDE FIRE ALARM SYSTEMS SERVICE, REPAIR, AND REMODELING SERVICES

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APPROVED BY: Mark Mitsui, College President

REPORT: The College has a need to contract with a qualified company to provide fire alarm systems service, repair, and remodeling services at various College locations. The estimated cost of these services will exceed the \$150,000 threshold, requiring the Board of Directors approval (B505).

On July 15, 2019, the Request for Proposals (RFP) was advertised in the Daily Journal of Commerce, Oregon Procurement Information Network (ORPIN), and the PCC Solicitation website. A total of eight (8) firms expressed an interest and downloaded copies of the RFP. By the deadline of August 14, 2019 at 2:00 PM, the College received one (1) proposal from Converjint Technologies. The proposal was reviewed and evaluated by the committee members based on the following criteria: Experience and Qualifications, Staffing and Key-Personnel, Approach and Operations, References, Quality of Proposal, and Pricing.

MWESB Statement: Six (6) COBID (Oregon's Certification Office for Business Inclusion & Diversity) certified suppliers were notified and one (1) expressed interest in the RFP, however no proposals were received from certified firms.

RECOMMENDATION: That the Board of Directors authorize the award of a contract to Converjint Technologies for fire alarm systems service, repair, and remodeling services for an annual amount of \$60,000.00 and a maximum not-to-exceed amount of \$300,000.00 over a five (5) year period. The contract expenditures will come from the general fund.