

September 19, 2019

20-041

AUTHORIZATION TO AWARD CONTRACT FOR  
CONSULTING SERVICES – ELECTRONIC SECURITY  
PROGRAM

PREPARED BY: John MacLean, Finance and Procurement Manager,  
Planning and Capital Construction

FINANCIAL  
RESPONSIBILITY: Linda Degman, Director, Planning and Capital Construction

APPROVED BY: Sylvia Kelley, Executive Vice President  
Mark Mitsui, College President

REPORT: The College has a need to hire consultants who have the expertise and capability to provide services for the College Electronic Security Program. Methodology changes in electronic security along with reactions to national events have affected PCC's Public Safety's departmental roles, responsibilities and operational procedures. In order to continue to grow and provide a high level of service to the PCC population we need to evaluate and if necessary correct how our electronic systems are designed, implemented, and supported.

On June 14, 2019 the Request for Proposals (RFP) was advertised in the Daily Journal of Commerce, State of Oregon (ORPIN), Portland Observer, and the PCC solicitation website. A total of forty (40) firms registered and received a copy of the RFP document. Of these, five (5) firms were COBID certified. At the proposal closing time of 2:00 PM July 31, 2019 the College received five (5) proposals of which two (2) firms were registered with Oregon COBID. The consultant proposals were evaluated based on experience, overall project, schedule, social responsibility approach, and price. Review committee member scores were added together, averaged and then the scoring points for price were added to reach a final score with a maximum of 100 points.

<b>Contractor:</b>	<b>Points:</b>
<b>Faith Group<sup>1</sup></b>	<b>81</b>

<b>Butchko</b>	<b>70</b>
<b>Triad Consulting<sup>1</sup></b>	<b>69</b>
<b>Enercon</b>	<b>69</b>
Kroll	43

<sup>1</sup> Firm is registered with State of Oregon COBID

Firms that scored 69 or over were invited for interview. The interviews were scored out of 100 and then added to the proposal score for a final score with a maximum of 200 points.

<b>Contractor</b>	<b>Proposal Points</b>	<b>Interview Points</b>	<b>Final Score</b>
<b>Faith Group<sup>1</sup></b>	<b>81</b>	<b>86</b>	<b>167</b>
Triad Consulting <sup>1</sup>	69	82	151
Enercon	69	70	139
Butchko	69	51	121

<sup>1</sup> Firm is registered with State of Oregon COBID

#### RECOMMENDATION

That the Board of Directors authorize PCC to negotiate a contract with Faith Group for Electronic Security Program consulting services for a proposed fee of \$217,840 plus \$21,784 contingency – a total of \$239,624. Funding will be from the 2017 Bond.