

September 19, 2019

20-040

AUTHORIZATION TO CONTRACT WITH HYLAND SOFTWARE, INC.

PREPARED BY: Juanita Lognion, Lead Buyer, Information Technology

FINANCIAL RESPONSIBILITY: Michael Northover, CIO, Information Technology

APPROVED BY: Mark Mitsui, College President

REPORT: Perceptive Content (formerly known as ImageNow). Perceptive Content is a document imaging system that is used in conjunction with Banner and is key to operations in Human Resources, Financial Services, Disability Services, Advising, and Counseling.

Portland Community College's Information Technology Services requests Board authorization to contract with Hyland Software, Inc. for perpetual software licenses, work products, maintenance, and support.

The Hyland Agreement (OMNIA Partners Joint Cooperative Contract R15040) was publicly solicited and awarded in a manner substantially equivalent to the college processes as required by ORS 279A.205 and ORS 279A.210. Portland Community College Public Contracting rule PCC-46-0400 (1) (a) provides authority for the College to participate in a Joint Cooperative Procurement.

The firm that provides the Perceptive Content software, is not an Oregon Certification Office for Business Inclusion and Diversity (COBID) certified firm.

The request for this resolution is for three (3) years from fiscal year 20 to fiscal year 22 with a projected cost increase of 10% each year for a forecasted cost of \$258,872.30.

RECOMMENDATION: That the Portland Community College Board of Directors authorize award of a contract to Hyland Software, Inc. for a term of three (3) years at a cost of \$258,872.30.