

August 15, 2019

20-025

AUTHORIZATION TO AWARD CONTRACT FOR THE
ROCK CREEK ENTRYWAY SITE IMPROVEMENTS

PREPARED BY: John MacLean, Finance and Procurement Manager,
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FINANCIAL
RESPONSIBILITY: Linda Degman, Director, Planning and Capital Construction

APPROVED BY: Sylvia Kelley, Executive Vice President
Mark Mitsui, College President

REPORT: Washington County is close to completion of their project to widen and improve Springville Road to the Rock Creek Entryway. Once this is complete in mid-September 2019 PCC will carry out site improvements to the new entryway including installing a base for a new campus monument sign. The monument sign fabrication and installation will be through a separate process and contract.

On June 21, 2019 the Invitation to Bid (ITB) was advertised in the Daily Journal of Commerce, State of Oregon (ORPIN), Portland Observer, and the PCC solicitation website. In addition P&CC staff reached out to all identified COBID registered firms who could provide these services. A total of twenty-three (23) firms registered and received a copy of the RFP document along with thirteen (13) plan centres. Nine (9) firms were COBID certified as was one (1) plan center. Sixteen (16) firms attended the mandatory pre-proposal meeting. At the proposal closing time of 2:00 PM August 1st, 2019 the College received three (3) proposals of which two (2) were registered with Oregon COBID.

Proposals were ranked on price with the lowest responsive bidder recommended for the contract.

| Contractor | Price |
|--|------------------|
| Bridgetown Construction & Landscaping¹ | \$269,380 |
| Cascadian Landscaping ¹ | \$369,851 |
| Oregon Mainline Paving | \$545,500 |

¹ Firms are registered with State of Oregon COBID.
The low bidder, Bridgetown Construction and Landscaping,
is a registered Emerging Small Business

RECOMMENDATION: That the Board of Directors authorize PCC to award the contract for the Rock Creek Entryway improvements to Bridgetown Construction & Landscaping for a stipulated sum of \$269,380 and contingency of \$26,938 for a total authorized amount of \$296,318. Funding is from the 2008 Bond Program.