

July 18, 2019

20-006

AUTHORIZATION TO CONTRACT TO PROVIDE  
EMERGENCY POWER SUPPLY SYSTEMS MAINTENANCE  
AND REPAIR SERVICES

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APPROVED BY: Mark Mitsui, College President

REPORT: The College has a need to contract with a qualified company to provide the College with emergency power supply systems (emergency generator) maintenance and repair services at various College locations. The estimated cost of these services will exceed the \$150,000 threshold, requiring the Board of Directors approval (B505).

On May 13, 2019, the Request for Proposals (RFP) was advertised in the Daily Journal of Commerce, Oregon Procurement Information Network (ORPIN), and the PCC Solicitation website. A total of 23 firms expressed an interest and downloaded copies of the RFP. By the deadline of June 11, 2019 at 2:00 PM, the College received two (2) proposals. These proposals were reviewed and evaluated by the committee members based on the following criteria: Experience and Qualifications, Staffing and Key-Personnel, Approach and Operations, References, Quality of Proposal, and Pricing.

<b>Proposers</b>	<b>Points (100 Max)</b>
Pacific Power Group	93.32
Peterson Power Systems Inc.	87.87

Contracts will be awarded to both firms.

MWESB Statement: Two (2) COBID (Oregon's Certification Office for Business Inclusion & Diversity) certified suppliers expressed interest in the RFP, however no proposals were received from certified firms.

RECOMMENDATION: That the Board of Directors authorize the award of contracts to Pacific Power Group and Peterson Power Systems Inc. for the provision of emergency power supply systems maintenance and repair services for a combined amount of \$35,000.00 annually for a maximum not-to-exceed amount of \$175,000.00 over a five (5) year period. The contract expenditures will come from the general fund.