

June 21, 2018

18-150

ACCEPT PROPOSAL/AWARD CONTRACT TO
ARONSON SECURITY GROUP FOR ELECTRONIC
SECURITY SYSTEM MAINTENANCE SERVICES

PREPARED BY: Tina Parkvold, Buyer/Contract Specialist, Procurement

FINANCIAL
RESPONSIBILITY: Derrick Foxworth, Director, Public Safety

APPROVED BY: Jim Langstraat, Vice President, Finance and Administration
Mark Mitsui, College President

REPORT: The College has a need to contract with a qualified firm to provide maintenance to include as-needed modification, programming, repair, testing, and small installation to its Electronic Security Systems at various College locations.

A Request for Proposals (RFP) for Electronic Security System Maintenance Services was issued and advertised on March 7, 2018. The RFP was advertised in the Daily Journal of Commerce, on the State of Oregon Procurement Network (ORPIN), and on the College's Purchasing Website. Three (3) firms downloaded RFP documents from the College's Purchasing Website, none of which were Certification Office for Business Inclusion and Diversity (COBID) Certified firms.

Two (2) proposals were received by the due date of April 10, 2018. The proposals were received from the following contractors:

Note: No Proposals were received from Oregon certified MWESB's

Proposal Evaluation

<u>Contractor</u>	<u>Score (Possible 500 points)</u>
Aronson Security Group	418
Azimuth Communications	428

The committee decided to conduct Interviews of the proposers.

Oral Evaluation

<u>Contractor</u>	<u>Score (Possible 600 points)</u>
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Aronson Security Group	571
Azimuth Communications	557

The award is made to the company whose Oral Interview resulted in the highest-ranked score.

RECOMMENDATION: That the Board of Directors accept the proposal and award a three-year contract to Aronson Security Group in the amount of \$495,000.00 (based on an annual estimate of \$165,000.00), with an option for the college to renew the contract on an annual basis for an additional two (2) years. The contract shall not exceed five (5) years or a maximum amount of \$825,000.00. Expenditures for this contract will come from the General fund.