

June 21, 2018

18-146

ACCEPT PROPOSAL/AWARD CONTRACT TO
RECOLOGY FOR WASTE HAULING, REFUSE AND
RECYCLING

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FINANCIAL
RESPONSIBILITY: Tony Ichsan, Director, Facilities Management Services

APPROVED BY: Jim Langstraat, Vice President, Finance and Administration
Mark Mitsui, College President

REPORT: Portland Community College has a need to contract with a qualified waste hauling, refuse and recycling contractor to provide these services as well as providing recommendation for improvements for waste streams in an effort to minimize all waste stream areas for PCC campuses and centers in Multnomah County.

In accordance with our sustainability commitment, PCC strives to reduce adverse impacts on the environment, economic and social systems that sustain human life. Through this commitment we are responsible to reduce consumption and waste, perform adequately and promote human health and wellbeing. As a result, PCC is committed to integrating sustainability into this RFP process. The estimated cost for these services will exceed the \$150,000.00 threshold, which requires a formal solicitation process, Request for Proposal (RFP).

On April 18, 2018, the RFP was released and made available to all interested vendors. The RFP was advertised in the Daily Journal of Commerce, State of Oregon ORPIN vendor system with an additional outreach effort to all COBID firms registered with the associated NIGP business code, resulting in additional outreach to (8) eight registered firms, and the PCC solicitation website. A total of seven (7) firms downloaded RFP documents from the College's Purchasing Website. There were no Certification Office for Business Inclusion and Diversity (COBID) Certified firms.

At the proposal submission closing time of 2:00 pm, May 16, 2018, the College received four (4) proposals. The

committee members consisting of Purchasing, Facilities Management Services and the Sustainability Manager evaluated all proposals based on the following criteria: cost and pricing, functionality and implementation, proposal expectations and customer references, social equity and MWESBs. After reviewing the proposals, the committee recommends awarding the contract to Recology, the proposer receiving the highest total evaluation score.

<u>Contractor</u>	<u>Score (Possible 600 points)</u>
Recology	455
WM	444
Republic	407
Arrow	333

RECOMMENDATION: That the Board of Directors accept the proposal and award a three-year contract to Recology in the amount of \$300,000.00 (based on an annual estimate of \$100,000.00), with an option for the College to renew the contract on an annual basis for an additional two (2) years. The contract shall not exceed five (5) years or a maximum amount of \$500,000.00. Expenditures for this contract will come from the General fund and Capital fund.