

May 17, 2018

18-116

ACCEPT PROPOSAL/AWARD CONTRACT TO DELTA
CONNECTS FOR BOILER MAINTENANCE SERVICES

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FINANCIAL
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REPORT: The College has a need to contract with a qualified firm to provide Boiler Maintenance Services at various PCC District locations.

The scope of this project includes maintenance, minor repair, and installation for operations, small tenant improvements, emergency services and specialty projects, on an as needed basis.

The Contractor will be required to furnish all labor, equipment and supplies necessary to provide boiler maintenance services.

A Request for Proposals (RFP) for Boiler Maintenance Services was issued and advertised on March 14, 2018. The RFP was advertised in the Daily Journal of Commerce, on the State of Oregon Procurement Network (ORPIN), and on the College's Purchasing Website. Four (4) firms downloaded RFP documents from the College's Purchasing Website, one (1) of which is a Certification Office for Business Inclusion and Diversity (COBID) Certified firm.

Two (2) proposals were received by the due date of April 17, 2018. The proposals were received from the following contractors:

Note: No Proposals were received from COBID Certified MWESBs

<u>Contractor</u>	<u>Score (Possible 300 points)</u>
Delta Connects	281
Northwest Control Company, Inc.	230

The award is made to the company whose proposal results in the highest-ranked proposal, based upon the evaluation criteria listed below:

- Price
- Qualification and Experience of Firm
- Qualification and Experience of Personnel
- References
- Social Equity and Sustainability
- Safety Rating
- Warranties

RECOMMENDATION: That the Board of Directors accept the proposal and award a three-year contract to Delta Connects in the amount of \$300,000.00 (based on an annual estimate of \$100,000.00), with an option for the College to renew the contract on an annual basis for an additional two (2) years. The contract shall not exceed five (5) years or a maximum amount of \$500,000.00. Expenditures for this contract will come from the general fund and capital fund.