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18-085

ACCEPT PROPOSAL AND AWARD CONTRACT TO
ARONSON SECURITY GROUPS FOR KEY
MANAGEMENT HARDWARE AND SOFTWARE

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FINANCIAL
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REPORT: On December 13, 2017, a Request for Proposal for a “Key management Hardware & Software Project” was released and made available to all interested vendors. The RFP was advertised in the Daily Journal of Commerce, State of Oregon ORPIN vendor system and the PCC Solicitation website. A total of twenty-two (22) vendors registered and received a copy of the RFP. At the proposal submission closing time of 2:00 PM on January 17, 2018, the College received a total of one (1) proposal.

Note: The vendor who submitted the proposal was not an MWESB firm.

After careful review the committee recommended awarding the contract to **Aronson Security Group**.

The College Facilities Management Services (FMS) Department has a need to install and support software and hardware products and services that are necessary to provide electronic key management service district-wide. The estimated cost for these services will exceed the \$150,000 threshold, which requires a formal solicitation process, Request for Proposal (RFP).

Committee members consisting of staff from Facilities Management Services, Public Safety, and Information Technology reviewed the proposal based on the following criteria: functionality, cost, performance, vendor qualifications, support services, responsiveness and partnerships. After reviewing the proposal, the committee

requested further evaluation which included a demonstration of the hardware and software and a brief question and answer session. The demonstration evaluation was successful.

RECOMMENDATION: That the Board of Directors accept the proposal and award the contract to Aronson Security Group. The contract will be valid through June 30, 2019. The contract amount is not to exceed \$220,000 for the entire term of the contract. This includes the base price for Phases 1-3 of \$183,023.15 and estimated costs for phase 4 of and a 10% project contingency. Funding will be provided from the General fund and Capital Fund.