

December 14, 2017

18-073

AUTHORIZATION TO INCREASE TO EXISTING
CONTRACT FOR INSTALLATION OF DISTRICT
PODIUMS

PREPARED BY: Layla Otey, Lead Buyer, Information Technology

FINANCIAL
RESPONSIBILITY: Michael Northover, CIO, Information Technology
Jim Langstraat, Vice President, Finance and Administration

APPROVED BY: Mark Mitsui, College President

REPORT: Portland Community College's Information Technology department requests Board approval to authorize the college to continue to contract with Compview (vendor's name will change to Diversified in January 2018) to provide labor and equipment for district podium installations.

Installation of replacement podiums for end-of-life classroom equipment is historically paid for by different mechanisms depending on the circumstances. Podium projects may be funded by the Bond, IT General Fund or Campus/Departmental General Funds. This is a request to extend the existing Board approved funding levels to support additional planned upgrades by district campus leadership.

Since July 17th, 2014 the Board of Directors approved the contracts with Cochran and Compview/Diversified for a total of \$1.325 million which has covered work to-date by the Bond, IT and Campuses, funded by the Bond and General funds (15-009, 16-106, 17-084).

The college requires additional podium equipment and installation services before the Compview/Diversified contract expires on August 1st, 2019. We request approval for additional General Fund expenditures of \$450,000.

MWESB Note: The selection was based on an Invitation to Bid. Full due diligence was performed in accordance with the college public contracting rules. Three vendors responded. None of the respondents were MWESB certified - we believe because of the specialty nature of this work

there are no MWESB vendors in this space.

RECOMMENDATION: That the Portland Community College Board of Directors authorize PCC to continue to contract with Compview/Diversified District podium equipment and installation services. The total cost is \$450,000 funded through the General fund until the completion of the contract in Fiscal Year 2020.