

August 17, 2017

18-031

ACCEPT BID AND AWARD THE CONTRACT FOR
SYLVANIA CAMPUS PERFORMING ARTS CENTER
CHILLER REPLACEMENT PROJECT TO HYDRO-TEMP
MECHANICAL INC

PREPARED BY: Avelina Gulmatico, Procurement Coordinator, Finance
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FINANCIAL
RESPONSIBILITY: Tony Ichsan, Director, Facilities Management Services

APPROVED BY: Jim Langstraat, Vice President, Finance and Administration
Mark Mitsui, College President

REPORT: The College has a need to hire a qualified contractor to provide all labor and equipment/materials to replace the existing chiller that serves the Performance Arts Center (PAC) at Sylvania Campus. The chiller is over twenty-five (25) years old, which is past the life expectancy for this equipment and it is failing. The work will also include replacing all valves, both control and shut-off, in order to have the system easier to maintain in the future. The estimated completion date of the project is in January, 2018. The estimated cost for this service exceeds the \$150,000 formal threshold and will require a formal solicitation process and approval from the College Board of Directors.

On July 7, 2017, the Invitation to Bid (ITB) was released and advertised on Daily Journal of Commerce, State of Oregon ORPIN vendor system, and posted on PCC Solicitation website. A total of twenty (20) vendors and plan centers registered/received a copy of the ITB. On July 14, 2017, mandatory pre-bid meeting, seven (7) attended the meeting. And, on August 2, 2017 at 2:00 P.M., bid deadline, the College received two (2) bids from the following:

Bidder's name	Base bid amount:
Hydro-Temp Mechanical, Inc	\$267,500
Total Mechanical, Inc.	\$275,647

Both bidders are experienced and qualified to do the work and the decision is based on most responsive, responsible bidder with lowest bid amount. The College would like to

accept the bid and award the contract to Hydro-Temp Mechanical, Inc.

Note: No Oregon Certified MWESB submitted a response.

RECOMMENDATION: That the Board of Directors accept bid and award the contract to Hydro-Temp Mechanical, Inc to provide all labor and equipment/materials needed for the Sylvania Campus Performing Arts Center Chiller Replacement project. The contract is valid through project completion or for one (1) year. The contract is for a not to exceed \$294,250 (includes base bid of \$267,500 and \$26,750, 10% project contingency). The funding is covered by the FMS Capital Construction Fund.