

July 27, 2017

18-016

RATIFY THE CONTRACT WITH CHERRY CITY  
ELECTRIC TO PROVIDE ARC FAULT CORRECTIONS  
SERVICES AT ROCK CREEK CAMPUS

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REPORT: The College has a need to hire a qualified electrical contractor to provide a comprehensive arc fault correction services for the Rock Creek Campus. The work includes planning and executing the electrical corrections as specified in the consultant's drawings, coordinate project schedule and construction with PCC team and hired consultant, and provide documentation for all required breaker testing. The arc fault corrections will be done in buildings: 1 – 7 and 9. Due to the nature of this type of work, the Campus buildings will need to be closed and electrical power shut down to properly complete the project. The desired construction date is between summer and fall term, which is the longest school break that the electrical system can be powered off without interrupting students, faculty and staff functions or activities. This time period allows the successful bidder to do all the necessary work to fully complete the project. The estimated budget for arc fault corrections will exceed the \$150,000 threshold, requiring formal solicitation process and Board of Directors approval.

Because of the nature of this work and with a small window of time of when the project must be completed, the Department staff submitted a request on June 22, 2017 for the President to authorize the department to award the contract to most responsive/responsible lowest bid for this project, then submit another resolution for the Board of Directors to ratify the contract on July 27, 2017 meeting.

On June 9, 2017, the Invitation to Bid (ITB) was released and published on Daily Journal of Commerce, State of Oregon ORPIN System and document was accessible on PCC Solicitation Website. Total of twenty-two (22) contractors and plan centers registered/received a copy of the ITB with one plan center registered as an Oregon Certified Minority, Women-owned, and Emerging Small Business (MWESB) firm. On June 16, 2017, a mandatory pre-bid meeting (including project walk thru) was held at Rock Creek Campus and attended by representatives from two (2) electrical company. On bid deadline, June 28, 2017 at 2:00 P.M., the College received bids from the following contractors:

Bidder's name	Bid amount
Cherry City Electric	\$439,780
EC Electric	\$554,959

**Note: No OR Certified MWESB firm submitted a bid.**

RECOMMENDATION: That the Board of Directors ratify the contract with Cherry City Electric to provide the Arc Fault Corrections Services at Rock Creek Campus. The contract is for a total of \$583,758 (includes the base bid of \$439,780 and an estimated \$100,000 for possible project change orders and labor overtime work). The contract is valid through project completion or through December 29, 2017. The funding is covered by FMS Capital Project Fund (2000).