

July 27, 2017

18-014

APPROVAL FOR ROBERT STEINMETZ AS VICE  
PRESIDENT – STUDENT AFFAIRS

PREPARED BY: Lisa Bledsoe, Associate Vice President, Human Resources

APPROVED BY: Mark Mitsui, College President

REPORT: The College has conducted a national search to fill the position of Vice President of Student Affairs. Dr. Steinmetz has exhibited outstanding experience and talent in Student Affairs. He has been interviewed extensively throughout the application process by various groups within the PCC community.

Dr. Steinmetz holds an Ed.D. in Higher Education Administration from the University of Alabama, and an M.P.A and a B.S. in Sociology from the University of Tennessee, Chattanooga. Dr. Steinmetz is currently employed as the Vice President for Student Affairs and Enrollment Management at Harrisburg Area Community College, Harrisburg, Pennsylvania.

Dr. Steinmetz's leadership roles have also included serving as the Associate Dean for Enrollment Management and College Registrar at Calhoun Community College and as the Director of Recruitment, Retention and Enrollment Services and Coordinator of Student Affairs and Orientation at Chattanooga State Community College.

RECOMMENDATION: That the Board of Directors approve the appointment of Dr. Steinmetz as Vice President Student Affairs effective August 1, 2017. That the Board authorize the Administration to execute an employment contract with Dr. Steinmetz with the following terms: the contract shall be for two years (terminating on June 30, 2019), with a base salary of \$156,500 to be adjusted for FY19 by the same increase as that applied to all other Executive Officers; an automobile allowance of \$5,055 annually; general expense allowance of \$2,500 annually.

Dr. Steinmetz shall be entitled to other benefits available to other Executive Officers and College Administrative staff as approved by the Board.