July 27, 2017

<u>18-002</u> <u>APPROVAL OF PERSONNEL ACTIONS</u>

PREPARED BY: The Human Resources Department Staff

APPROVED BY: Mark Mitsui, College President

RECOMMENDATION: That the Board of Directors approve the following actions:

A. Approval of new hires, new positions and change of position

1. Academic Professional Appointment- Nancy Butler

Academic Advising Specialist

Office of the Dean of Student Development, Rock Creek Campus

Annual Salary: \$45,450 Grade: 3 Step: 3

Effective: July 10, 2017

Education: University of California Santa BA, Developmental

Barbara Psychology

Most Recent Experience: Portland Community College

Academic Advisor

Applicant Flow:

Gender Ethnicity

55 Female 5 Asian

31 Male 1 Black or African American

5 Not Disclosed 4 Hispanic/Latino

20 Not Disclosed

6 Two or More Selections

55 White

2. Academic Professional Appointment – Luis Cisneros

Academic Advising Specialist

Office of the Dean of Student Development, Rock Creek Campus

Annual Salary: \$45,450 Grade: 3 Step: 3

Effective: July 10, 2017

Education: Western Oregon University BS, Sociology

Chemeketa Community College AA, Transfer

Most Recent Experience: Chemeketa Community College

Academic Advisor

Applicant Flow:

Gender Ethnicity

55 Female 5 Asian

31 Male 1 Black or African American

5 Not Disclosed 4 Hispanic/Latino

20 Not Disclosed
6 Two or More Selections
55 White
91 Total

Academic Professional Appointment –Esther Forbyn

Sustainability Analyst

Finance and Administration

Annual Salary: \$42,429 Grade: 3 Step: 1

Effective: June 13, 2017

Education: Reed College BA, Environmental Studies-

History

Portland Community College AA, General Studies

Most Recent Experience: Chemeketa Community College

Academic Advisor

Applicant Flow:

Gender Ethnicity

16 Female 3 Asian

15 Male 1 Black or African American

0 Not Disclosed 1 Hispanic/Latino

4 Not Disclosed

0 Two or More Selections

22 White 31 Total

4. Academic Professional Appointment (NonGeneral Fund) - Bryant Royal

Vocational Trainer

Workforce and Community Development

Annual Salary: \$41,231 Grade: 2 Step: 2

Effective: July 3, 2017

Education: Concordia University MAT, Teaching

University of Oregon BA, Geography

Most Recent Experience: Portland Community College

Vocational Trainer (Temporary)

Applicant Flow:

Gender Ethnicity

8 Female 0 Asian

4 Male 0 Black or African American

1 Not Disclosed 1 Hispanic/Latino

1 Native Hawaiian or Other Pacific Islander

1 Not Disclosed

0 Two or More Selections

10 White

13 Total

5. Academic Professional Appointment - Amanda Sanford

Student Resource Specialist (Pre College Advisor)

Business, Applied Technology and College Prep Division, Rock Creek Campus

Annual Salary: \$43,912 Grade: 3 Step: 2

Effective: June 30, 2017

Education: Portland State University MA, Communication Studies

University of Oregon BA, Journalism

Most Recent Experience: Clark College

Transitional Studies Success Coach

Applicant Flow:

Gender Ethnicity

50 Female 1 American Indian or Alaska Native

16 Male 3 Asian

3 Not Disclosed 6 Black or African American

6 Hispanic/Latino8 Not Disclosed

5 Two or More Selections

40 White 69 Total

6. Administrative Appointment - Cheryl Arpan

Environmental Health and Safety Manager

Finance and Administration

Annual Salary: \$91,000 Grade: L

Effective: June 22, 2017

Education: George Fox University MBA, Business Administration

Oregon State University BS, Finance

Most Recent Experience: Port of Portland

Director of Risk

Applicant Flow:

Gender Ethnicity

3 Female 1 Asian

18 Male 1 Black or African American

1 Not Disclosed 2 Hispanic/Latino

3 Not Disclosed

0 Two or More Selections

15 White

22 Total

7. Administrative Appointment – Greg Contreras

College Assistance Migrant Program Director

Business, Applied Technology and College Prep Division, Rock Creek Campus

Annual Salary: \$67,021 Grade: K

Effective: July 3, 2017

Education: Oregon State University MS, Counselor Education-

Community Counseling

Treasure Valley Community AA, General Studies

College

Most Recent Experience: Oregon State University

Academic Counselor and Tutor Coordinator

Applicant Flow:

Gender Ethnicity

21 Female 3 Asian

21 Male 2 Black or African American

2 Not Disclosed 25 Hispanic/Latino

4 Not Disclosed

1 Two or More Selections

9 White 44 Total

8. Administrative Appointment (Temporary) – Michele Cruse

Interim Dean of Student Development

Office of the Campus President, Cascade Campus

Annual Salary: \$80,079 Grade: M

July 1, 2017 to June 30, 2018

Education: Portland State University MS, Public Administration

University of Pittsburg BA, Public Administration

Most Recent Experience: Portland Community College

TRiO Student Support Services Program Director

Applicant Flow: Direct Appointment

9. Administrative Appointment - Jeremy Estrella

Division Dean of Social Science, Communication and Health

Dean of Instruction, Rock Creek Campus

Annual Salary: \$87,873 Grade: N

Effective: August 1, 2017

Education: California State University MA, Communications Studies

BA, Speech Communication

Merced Community College AA, General Studies

Most Recent Experience: Portland Community College

Faculty Instructor and Chair

Applicant Flow:

Gender Ethnicity

19 Female 3 Asian

42 Male 6 Black or African American

1 Not Disclosed 7 Hispanic/Latino

4 Not Disclosed

1 Two or More Selections

41 White

62 Total

10 Administrative Appointment (Temporary) - General Johnson

Manager, TRIO Program (Interim)

Office of the Dean of Student Development, Cascade Campus

Annual Salary: \$66,021 Grade: K

Effective: July 1, 2017 to June 30, 2018

Education: National University of Medicine ND, Naturopathic Medicine

Central State University BS, Biology/Chemistry

Most Recent Experience: Portland Community College

Student Resource Specialist

Applicant Flow: Direct Appointment

11 Administrative Appointment – Albert Lee

Division Dean – Business and Computing Dean of Instruction, Sylvania Campus

Annual Salary: \$97,750 Grade: N

Effective: August 1, 2017

Education: George Washington University JD, Law

Law School

Creighton University BA, History

BA, Political Science

Most Recent Experience: Portland Community College

Special Projects for Dean of Instruction, Cascade Campus

Counselor and Tutor Coordinator

Most Recent Experience: One Plum Design, LLC

Principal/Owner

Applicant Flow:

Gender Ethnicity

7 Female 2 Asian

17 Male 2 Black or African American

1 Not Disclosed 0 Hispanic/Latino 3 Not Disclosed

1 Two or More Selections

17 White

25 Total

12 Administrative Appointment (Temporary) – Vicky Lopez-Sanchez

Interim Associate Dean of Student Development

Office of the Dean of Student Development, Rock Creek Campus

Annual Salary: \$88,500 Grade: M Effective: July 3, 2017 to December 29, 2017

Education: Portland State University MA, Educational Policy,

Foundation and Administration

BA, Human Resource

Management

Most Recent Experience: Portland Community College

Student Support Services Program Director

Applicant Flow: Direct Appointment

13. Administrative Appointment – Marilyn McGuire

Division Dean, Health Professions and Physical Education

Dean of Instruction, Sylvania Campus

Annual Salary: \$114,092 Grade: N

Effective: June 21, 2017

Education: Oregon Health Sciences MSN, Nursing

University BSN, Nursing

Most Recent Experience: Portland Community College

Interim Division Dean of Health Professions and Physical

Education

Applicant Flow:

Gender Ethnicity

12 Female 1 Asian

13 Male 0 Black or African American

1 Not Disclosed 3 Hispanic/Latino

3 Not Disclosed

1 Two or More Selections

18 White

14. Administrative Appointment (Temporary) – Karen Preston

Procurement Manager

Finance and Administration

Annual Salary: \$97,860 Grade: M

Effective: July 3, 2017 to June 30, 2018

Education: Oregon State University BS, Communication

Most Recent Experience: Multnomah County Department of County Assets

Supervisor, Purchasing and Contracting

Applicant Flow: Direct Appointment

15. Administrative Appointment (Temporary) – Laura Sanders

Associate Division Dean

Office of the Dean of Instruction, Southeast Campus

Annual Salary: \$81,500 Grade: M

Effective: July 10, 2017 to July 9, 2018

Education: University of Southern California PhD, English

University of Southern California MA, English

Most Recent Experience: Portland Community College

Instructor, Writing (Adjunct)

Applicant Flow: Direct Appointment

16. Administrative Appointment – Traci Simmons

Associate Dean of Student Development

Office of the Dean of Student Development, Cascade Campus

Annual Salary: \$82,157 Grade: M

Effective: June 16, 2017

Education: Concordia University MED, Educational Leadership

Portland State University BS, Health Science

Portland Community College AS, Transfer

Most Recent Experience: Portland Community College

Associate Dean of Student Development (Interim)

Applicant Flow:

Gender Ethnicity

17 Female 1 Asian

15 Male 4 Black or African American

1 Not Disclosed 5 Hispanic/Latino

4 Not Disclosed

0 Two or More Selections

____19 White 33 Total

17. Administrative Appointment - Fan Yang

Manager of Enterprise Applications

Information Technology

Annual Salary: \$90,000 Grade: K

Effective: July 17, 2017

Education: Montana State University MS, Computer Science

Sichuan University BS, Computer Science

Most Recent Experience: Intel

Software Engineer Manager (Senior)

Applicant Flow:

Gender Ethnicity

3 Female 2 Asian

21 Male 2 Black or African American

0 Not Disclosed 0 Hispanic/Latino

3 Not Disclosed

0 Two or More Selections

17 White 24 Total

ETHNIC AND GENDER DESCRIPTION OF STAFF PROPOSED TO BE HIRED IN JULY 27, 2017 PERSONNEL REPORT

Male	6	White (not of Hispanic Origin)	7
Female	11	Black or African American	3
•	17	Asian	1
		Hispanic/Latino	4
		Two or More Selections	1
		Not Disclosed	1
			17