

May 18, 2017

17-106

APPROVAL FOR KATY HO AS VICE PRESIDENT –
ACADEMIC AFFAIRS

PREPARED BY: Lisa Bledsoe, Associate Vice President, Human Resources

APPROVED BY: Mark Mitsui, College President

REPORT: The College has conducted a national search to fill the position of Vice President of Academic Affairs. Ms. Ho has exhibited outstanding experience and talent in Academic Affairs. She has been interviewed extensively throughout the application process by various groups within the PCC community.

Ms. Ho holds a Ph.D. in Community College Leadership, and an Ed.M. in College Student Services Administration from Oregon State University and a B.S. in Public Relations from the University of Oregon. Ms. Ho is currently employed as the Vice Chancellor of Academic Affairs at Honolulu Community College, Honolulu, Hawaii.

Ms. Ho's leadership roles have also included serving as Dean of Student Services at Honolulu Community College, as Division Dean of Student Support Services and Associate Dean of Students at Portland Community College, and as Assistant Director of Student Activities and Multicultural Affairs Coordinator at the University of Portland.

RECOMMENDATION: That the Board of Directors approve the appointment of Ms. Ho as Vice President Academic Affairs effective July 5, 2017. That the Board authorize the Administration to execute an employment contract with Ms. Ho with the following terms: the contract shall be for two years (terminating on June 30, 2019), with a base salary of \$154,250 to be adjusted for FY19 by the same increase as that applied to all other Executive Officers; an automobile allowance of \$5,055 annually; general expense allowance of \$2,500 annually.

Ms. Ho shall be entitled to other benefits available to other Executive Officers and College Administrative staff as approved by the Board.