

March 16, 2017

17-085

AUTHORIZE AN INCREASE TO EXISTING
TECHNOLOGY CONSULTING SERVICES CONTRACT
WITH VIRTUAL INFORMATION EXECUTIVES, LLC

PREPARED BY: Cau Chung, Finance Manager, Bond Program

FINANCIAL
RESPONSIBILITY: Linda Degman, Director, Bond Program

APPROVED BY: Sylvia Kelley, Executive Vice President
Mark Mitsui, College President

REPORT: On November 15, 2016 the Board of Directors, BA 17-043, approved an increase to Virtual Information Executives, LLC (VIE, Manoj Garg, CEO) for \$110,000 for project assessment for the District-wide Electronic Security project and to assist with integration of the current electronic systems in Public Safety, FMS, and IT. As well, the work included an operational plan for managing the electronic Public Safety systems throughout the college. Based on previously approved resolutions utilized for Information Technology vacancies and project management for the Network Redesign Project (BA 13-147, 14-099, and 15-057, 16-019, 17-043), the up to date contract total for VIE is \$1,826,000.

The request for another contract increase is due to the need for project management through the completion of the District-wide Electronic Security project and completion of the electronic security operational framework. After careful review, the Bond program requests an increase of \$150,000. There is a need to keep the project moving forward and PCC does not have the staffing capacity to manage this work in-house. The work on this project is highly technical and requires someone who has background with PCC's IT systems and infrastructure, as well as project management and security systems. The consultant who is currently working on this project assisted PCC with the network redesign project and has the experience necessary to meet the needs of the project.

The College is using a cooperative contract with Washington State Department of Enterprise Services; reference

Information Technology Professional Services (ITPS) Master Program Agreement 08215. The competitive process was done by the State of Washington. The College Procurement Rules (CCR 214) allow the use of cooperative contracts without going through an additional competitive process.

RECOMMENDATION: That the Board of Directors approves additional funding to continue contracting with Virtual Information Executives, for an increase of \$150,000. The revised contract total shall be \$1,976,000. The funding of \$150,000 is covered by the 2008 Bond Program.