

December 5, 2016

17-053

RATIFICATION TO RENEW SOLE SOURCE ADOBE
CREATIVE CLOUD SOFTWARE LICENSING

PREPARED BY: Layla Otey, Lead Buyer, Information Technology

FINANCIAL
RESPONSIBILITY: Michael Northover, CIO, Information Technology

APPROVED BY: Mark Mitsui, College President

REPORT: Portland Community College has been utilizing Adobe Creative Cloud software for classroom, faculty and staff use for over seventeen years.

This contract is up for a three year renewal at a total cost of \$405,795.00. These monies are budgeted. Because this amount exceeds \$150,000 it needs board approval.

IT consulted Gartner Inc. to review the agreement in comparison the Adobe pricing and agreements for other University and Community Colleges. Gartner's analysis determined that Portland Community College was receiving the deepest discount nation-wide. The contract expires December 4th, 2016 and must be renewed before this date.

Adobe software is considered proprietary software and pricing does not vary from reseller to reseller. CCR.212 allows the college to purchase proprietary software without competitive procurement regardless of the dollar amount.

RECOMMENDATION: That the Portland Community College Board ratify the award of the contract to renew the Adobe software licensing agreement for three years. The agreement will not exceed \$405,795.00. Funding is provided by the General Fund.