

Memorandum of Understanding

between

Portland Community College, District Student Council of ASPCC (DSC)

and

Board of Directors for Portland Community College

This Memorandum of Understanding (MOU) sets forth the terms and understanding between District Student Council of ASPCC and Board of Directors for Portland Community College to include an ex-officio student member on the Board of Directors.

Background

A Portland Community College ex-officio student representative on the Board, in a non-voting capacity, will help to enhance communication and trust between administration and the student body.

Purpose

Student ex-officio membership will enable ongoing dialogue between parties. It will provide a student voice for important issues regarding College business, and will enable a system of communication that is inclusive, representative, and productive. The purpose of this new relationship is to cultivate a comprehensive perspective of the College at both administrative and student levels.

Funding

ASPCC and the College will both be financially obligated to provide necessary training for the District Student Council Chair as required.

Terms

- The DSC Chair shall serve as the ex-officio student representative on the Board of Directors for so long as the student serves as DSC Chair and otherwise complies with the qualifications and requirements for the student representative set forth in Board Policy B202
- The DSC Chair shall be accountable for compliance with all Legislative and Board of Director specific governing policies and procedures applicable to service on the PCC Board of Directors.

- A MOU, approved by ASPCC Student leaders, ASPCC professional staff, the college president, and the board of directors will be signed at the beginning of term for DSC Chair.
- This MOU is at-will and may be modified by mutual consent of authorized officials from the District Student Council and the PCC Board of Directors.
- This MOU shall become effective upon signature by the authorized officials.
- This MOU will remain in effect until modified or terminated by any one of the partners by mutual consent.

Evaluation

At the end of each fiscal year, based on the agreed parameters as stated in Resolutions 16-122, the PCC Board Chair and the DSC Student Chair will meet to assess student performance and make recommendations.

In the unlikely circumstance that the student member has not performed to required standards as established in the ORS Oregon Revised Statutes Chapter 341 (as appropriate), the Portland Community College Board of Directors Code of Ethics, and any other statutes, rules, and regulations applicable to service on the Board of Directors the following process may occur as initiated by the Board Chair:

- A meeting will be called between the four (4) ASPCC presidents, at least one (1) ASPCC professional staff, the college president, and the chair and vice chair of the PCC Board of Directors to discuss issues of concern.
- Depending on severity of actions a verbal warning may be given including possible suspension until issues are resolved.
- Student cannot be removed without a meeting between said parties.
- In the event that a student is removed, the DSC retains the right to appoint an alternate for the duration of the term.

Contact Information

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Signed: Sylvia Kelley Date: 5/19/2016
Signed: Danna Palm Date: 5/19/2016
Signed: [Signature] Date: 5/19/2016