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16-078

AUTHORIZE SPENDING AUTHORITY FOR MOVING,  
FURNITURE INSTALLATION/DE-INSTALLATION AND  
STORAGE SERVICES CONTRACTS WITH LILE  
INTERNATIONAL, ALEXANDER'S MOBILITY SERVICES  
AND PROJECT MANAGEMENT RESOURCES

PREPARED BY: Avelina Gulmatico, Procurement Coordinator, Bond Program

FINANCIAL RESPONSIBILITY: Linda Degman, Director, Bond Program

APPROVED BY: Jim Langstraat, Vice President, Finance and Administration  
Sylvia Kelley, Interim President

REPORT: On January 2010, BA 10-053, the College Board of Directors approved contracts to provide moving, furniture installation/de-installation, and storage services for an amount of \$300,000 each through end of the Bond Program. The approved contractors were Alexander's Mobility Services, Graebel Oregon Movers, Project Management Resources (PMR), Lile International and Willamette Express. And on September 19, 2013, the movers' contracts were also extended for another year, through end of 2017.

At this time, the College Bond Program requests an additional authorization to increase the following movers' contracts by \$200,000 each. Contracts needing an increase are with Alexander's Mobility and Lile International. This amount will cover several moving projects and furniture installation/de-installation scheduled through end of the Bond Program's move projects at Cascade Campus, Newberg Center, Rock Creek Campus and other projects in other Campuses and Centers. No changes are needed for contracts with Graebel Oregon Movers and Willamette Express as the current approved authorization is sufficient to cover the work that has been assigned to them.

Also, the contract with Project Management Resources (PMR) will be increased by \$200,000, to cover district wide needs for small moving projects and furniture projects. PMR's has become a valuable resource to the college for move requests, procurement of used furniture, refurbishing

existing furniture, and installation/de-installation. They know all of our campuses and centers and provide timely service to the college departments. On September 20, 2015, BA 13-030, the Board of Directors approved an increase to PMR's contract of \$1,544,000 for used furniture purchases, moving, storage, refurbishment, and installation for Bond Program's projects. The new contract total will be \$1,744,000.

**RECOMMENDATION:** That the Board of Directors' approve the additional spending authority for moving, furniture installation/de-installation, and storage services with Alexander's Mobility and Lile International. These contracts will be increased by \$200,000 each, with a total contract amount of \$500,000 each. PMR's contract will be increased by \$200,000 (with an updated contract total of \$1,744,000). The \$200,000 for PMR's contract is covered by Department Funds (General fund) and the remaining amounts will be covered by the 2008 Bond Fund.