

February 18, 2016

16-075

ACCEPT PROPOSAL/AWARD CONTRACT FOR  
SYLVANIA CAMPUS ARC FAULT CORRECTIONS TO  
CHERRY CITY ELECTRIC

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REPORT: On December 5, 2013 (BA 14-071), the Board of Directors approved a list of Facilities Management Services (FMS) capital projects planned to be executed using small works retainer program. The Districtwide Arc Fault is one of these approved projects, with an estimated cost of \$1,407,000. The first project to be executed under this Districtwide arc fault project is for Sylvania Campus. FMS will need to hire a contractor with the expertise and experience to plan and execute the Arc Fault corrections at Sylvania Campus. The services include planning and executing the corrections as specified in the consultant's drawings; coordinate work and project schedule with department's staff and other hired consultants; and provide documentation for all required breaker testing. Arc Fault electrical safety regulations have been changing over the years since the existing buildings were constructed and the College has not done the required study and subsequent corrections since the buildings were constructed. This work is part of the 2008 Bond Program maintenance initiative. It is the desire of the FMS Department to complete the arc fault corrections at Sylvania Campus by September 30, 2016. This schedule is contingent upon the amount of work needed after the successful contractor performs a more comprehensive analysis of current conditions. The electrical switchgear and panels will be upgraded and/or replaced to comply with federal and local regulations. The buildings involved in this work includes Health Technology (HT), Bookstore, Communications

Technology (CT) Performing Arts Center (PAC), Library, Amo Debernadis College Center (CC) Social Science and Technology (SST), Science and Technology (ST), Automotive and Metals (AM), Technology Classroom (TCB), South Classroom, Heat Plant (HP) and Campus Services (CSB). The contract exceeds the \$150,000 threshold, which requires a formal solicitation process.

On December 9, 2015, the Request for Proposal (RFP) was issued and advertised in the Daily Journal of Commerce with the RFP document posted and accessible on the College Solicitation website. There were 23 vendors registered, which included 9 plan centers and 2 MWESB firms, and received a copy of the RFP. The mandatory pre-proposal meeting was attended by representatives from ten (10) contractors. On January 13, 2016 at 10:00 A.M., the College received two (2) proposals. These proposals were evaluated and scored by the Committee members on these criteria: price, company's experience and qualifications, experience of foreman and staff assigned to the project, and project approach. The two proposers were interviewed and contract award is given to a proposer with highest total evaluation score. After careful review and combining both written proposal and oral interview scores, the final result is as follows:

<b>Proposer</b>	<b>Written (Proposal) Score</b>	<b>Oral Interview Score</b>	<b>Total Evaluation Score</b>
Cherry City Electric	251	253	504
EC Electrical	239	171	410

Note: No M/W/ESB firm submitted a proposal.

**RECOMMENDATION:** That the Board of Directors accept the proposal and award the contract to Cherry City Electric for the Arc Fault Corrections at Sylvania Campus. The total contract amount is \$406,800 includes base price of \$306,800 and \$100,000 to cover contingencies such as overtime and unforeseen conditions. This is covered by 2008 Bond Fund.