August 20, 2015

<u>16-012</u> <u>APPROVAL OF PERSONNEL ACTIONS</u>

PREPARED BY: The Human Resources Department Staff

APPROVED BY: Sylvia Kelley, Interim President

RECOMMENDATION: That the Board of Directors approve the following actions:

A. Approval of new hires, new positions and change of position

1. Academic Professional Appointment- Avelina Gulmatico-Laeser

Minority-Owned, Woman-Owned and Emerging Small Business (MWESB) Procurement Coordinator

Administrative Services

Annual Salary: \$80,993 Grade: 5 Step: 17

Effective: August 21, 2015

Most Recent Experience: Portland Community College

Bond Procurement and MWESB Coordinator

Applicant Flow:

Gender Ethnicity

5 Male7 White (not of Hispanic Origin)8 Female2 Black or African American

1 Asian

2 Hispanic/Latino1 Not Disclosed

13 Total

2. Academic Professional Appointment- Cassandra Hill

Accountant II

Finance and Administration

Annual Salary: \$54,231 Grade: 3 Step: 9

Effective: July 28, 2015

Education: Portland State University BS, Accounting and

General Management

Mt. Hood Community College ABA, Business

Administration

Most Recent Experience: H&R Block

Tax Associate

Applicant Flow:

Gender Ethnicity

4 Male
12 White (not of Hispanic Origin)
12 Female
1 Black or African American

1 Not Disclosed 1 Asian

1 Two or More Selections

2 Not Disclosed

17 Total

3. Academic Professional Appointment – Rebecca Lewis

Financial Aid Coordinator Academic and Student Affairs

Annual Salary: \$46,710 Grade: 5 Step: 1

Effective: July 6, 2015

Education: Cascade College BS, Psychology 2000

Most Recent Experience: Portland Community College

Financial Aid Coordinator (Interim)

Applicant Flow:

Gender Ethnicity

6 Male 10 White (not of Hispanic Origin)
13 Female 1 Black or African American

1 Not Disclosed 2 Asian

4 Hispanic/Latino

2 Two or More Selections

1 Not Disclosed

20 Total

4. <u>Administrative Appointment (Temporary)</u>— <u>Catherine Chester</u>

Community Engagement Director
Office of the College Vice President

Annual Salary: \$82,483 Grade: M

Effective: August 1, 2015 to July 20, 2017

Education: University of Southern California MA, Public Relations 1990

Notre Dame University BA, Government and 1988

International Studies

Most Recent Experience: Portland Community College

Public Relations Manager

Applicant Flow:

Gender Ethnicity

17 Male
22 White (not of Hispanic Origin)
23 Female
4 Black or African American

0 Not Disclosed 1 Asian

6 Hispanic/Latino

3 Two or More Selections

1 American Indian3 Not Disclosed

40 40 Total

Administrative Appointment (Temporary) – Gregory Meyer

Interim Division Dean of Mathematics and Industrial Technology Mathematics and Industrial Technology Division, Sylvania Campus

Annual Salary: \$84,461 Grade: N

Effective: July 1, 2015 to June 20, 2016

| Education: | Georgia Institute of Technology | MS, Mechanical | 1991 |
|------------|---------------------------------|----------------|------|
| | - | Engineering | |
| | Santa Clara University | BS. Mechanical | 1987 |

Santa Clara University

BS, Mechanical
Engineering

Most Recent Experience: Portland Community College

Instructor, Engineering

Applicant Flow: Direct Appointment

6. Administrative Appointment- Gary Payton

STEM Center Manager

Office of the Dean of Instruction, Administrative Services

Annual Salary: \$57,000 @ (.50 FTE) Grade: I

Effective: July 8, 2015

Education: University of Washington MS, Engineering 2012

Institute of Technologists (Japan) BS, Applied 2005

University Engineering Technology

University of Virginia BA, East Asian 1999

Studies

Most Recent Experience: Portland Community College

Instructor, Engineering (Faculty Intern)

Applicant Flow:

Gender Ethnicity

34 Male
58 White (not of Hispanic Origin)
50 Female
5 Black or African American

5 Not Disclosed 3 Asian

8 Hispanic/Latino

2 Two or More Selections

1 American Indian12 Not Disclosed

89 Total

ETHNIC AND GENDER DESCRIPTION OF STAFF PROPOSED TO BE HIRED IN August 20, 2015 PERSONNEL REPORT

| Male | 2 |
|--------------------------------|---|
| Female | 4 |
| | 6 |
| White (not of Hispanic Origin) | 4 |
| Black or African American | 1 |
| Asian | 1 |
| | 6 |