

May 14, 2015

15-129

GRANT EXCEPTION TO PERSONAL SERVICE CONTRACT
RULES AND GRANT EXPENDITURE AUTHORITY FOR
CONSULTING AND MANAGEMENT SERVICES TO
INNOVATIVE GROWTH SOLUTIONS

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FINANCIAL
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REPORT: In 2013 the College began a district wide strategic planning effort and established a committee led by the District Vice President. Once the committee began its work the VP recognized the need for a contract to provide committee support and consulting. A contract for consulting services is a "personal services contract" within the meaning of College Contract Rule ("CCR").250(1). CCR.250 requires a formal or informal competitive solicitation process for personal services contracts over \$10,000. The Vice President reviewed a number of firms available and qualified to perform the work.

Innovative Growth Solutions (IGS) service to the college has included conducting the LEAD Academy, numerous additional trainings, and various project facilitations. Due to their qualifications and years of experience serving the college IGS was selected to provide the desired services.

In November of 2014, the PCC Board of Directors approved a new five-year plan for the college. Upon Board approval of the strategic plan the college community was notified of the need to engage and work together to advance PCC and the communities it serves. Throughout this effort college departments have issued numerous Professional Services Agreements. The total of these Agreements are expected to reach the \$150,000.00 threshold before the close of fiscal year 2015.

ORS 279A.055 and 279A.070 empower and require contracting agencies to adopt procurement rules governing personal services contracts, but do not prescribe particular rules governing such contracts. The Board of Directors, acting as the Local Contract Review Board, may therefore grant an exception to those rules if it determines that doing so is in the College's best interests.

IGS has unique knowledge and understanding of the College's continuous strategic planning efforts. Staff believes it is in the best interest of the College to proceed with these consulting Agreements throughout the strategic planning process. Staff therefore requests an exception to the competitive bidding requirement.

RECOMMENDATION: That the Portland Community College Board of Directors, acting as the Local Contract Review Board, grants an exception to the College Contracting Rules to waive the requirements for competitive solicitation and ratify the group of personal services contracts related to the College's strategic planning efforts with IGS. The funding for the Agreements is from general funds.