

June 19, 2014

14-136

APPROVAL OF PERSONNEL ACTIONS

PREPARED BY: The Human Resources Department Staff

APPROVED BY: Dr. Jeremy Brown, President

RECOMMENDATION: That the Board of Directors approve the following actions:

A. Approval of new hires, new positions and change of position

1. Academic Professional Appointment (Temporary)–**Scott McBeth**

Academic Advising Specialist

Office of the Dean of Student Development, Rock Creek Campus

Annual Salary: \$40,575                      Grade: 3                      Step 1

Effective: May 28, 2014 to December 31, 2014

Education:	Portland State University	MS	2009
	Education		
	Seattle Pacific University	MS	1999
	Counseling Psychology		
	Seattle Pacific University	BA	1996
	Psychology		
	Whatcom Community College	AA	1993
	General		

Most Recent

Experience: Portland Community College  
College Success and Career Guidance (Adjunct) and  
Academic Advisor (Casual)

Applicant Flow: Article 3.64 Appointment

2. Academic Professional Appointment (Temporary Job Share)-**Jeanette Muehleck**

Student Resource Specialist

Office of the Dean of Instruction and Student Development, Sylvania Campus

Annual Salary: \$40,575 @.50 FTE                      Grade: 3                      Step: 1

Effective: May 26, 2014 to May 25, 2015

Education:	Portland State University	MS	2001
	Adult and Continuing Education		

Education: Linfield College BS 1981  
Community Service and Public Affairs

Most Recent  
Experience: Portland Community College  
Student Conduct and Retention Coordinator  
(Temporary)

Applicant Flow: Article 3.64 Appointment

3. Administrative Appointment–Traci Fordham

Chief of Staff  
Office of the President  
Annual Salary: \$91,000 Grade: L  
Effective: July 3, 2014

Education: Syracuse University PhD 2002  
International Communication  
University of Wisconsin MA 1987  
Communication  
University of Wisconsin BA 1985  
Communication

Most Recent  
Experience: St. Lawrence University  
Associate Professor, Communication Studies

Applicant Flow: Direct Appointment

4. Administrative Appointment (Temporary)–Suzanne Johnson

Interim Campus President, Sylvania Campus  
Office of the President  
Annual Salary: \$130,000 Grade: R  
Effective: July 1, 2014 to June 30, 2015

Education: Stony Brook University PhD 1990  
Developmental Psychology  
Stony Brook University MA 1987  
Psychology  
Ithaca College BA 1983  
Psychology

Most Recent  
Experience: Dowling College  
Department Chair, Psychology Department

Applicant Flow: Direct Appointment

5. Administrative Appointment (Temporary)–Zahava Jones

Associate Bond Project Manager

Bond Program

Annual Salary: \$61,849 Grade: K

Effective: May 5, 2014 to June 30, 2016

Education: Western Carolina University BS 2000  
Interior Design

Most Recent

Experience: Portland Community College  
Furniture and Move Coordination Specialist

Applicant Flow: Direct Appointment

6. Administrative Appointment–John MacLean

Facilities Finance Manager

Administrative Services

Annual Salary: \$70,200 Grade: J

Effective: May 16, 2014

Education: Napier University BA 1999  
Accounting

Most Recent

Experience: Portland State University  
Associate Director, Business Service Center

Applicant Flow:	Gender	Ethnicity
21	Male	26 White (not of Hispanic Origin)
14	Female	3 Black or African American
3	Not Disclosed	1 Native Hawaiian/Pacific Islander
		1 Two or More Selections
		7 Not Disclosed
	<hr/>	<hr/>
	38 Total	38 Total

7. Administrative Appointment–Alfred McQuarters

Division Dean, Math, Sciences and Career Technical Education

Office of the Dean of Instruction, Southeast/Extended Learning Campus

Annual Salary: \$94,500 Grade: N

Effective: July 28, 2014

Education: Howard University MS 1997  
Molecular and Cell Biology  
Pennsylvania State University BS 1993

Life Science/ Molecular and Cell Biology  
 Most Recent  
 Experience: Malcom X College, City Colleges of Chicago  
 Chair, Biological Sciences Department

Applicant Flow:	Gender	Ethnicity
	37 Male	41 White (not of Hispanic Origin)
	19 Female	4 Black or African American
	6 Not Disclosed	2 Asian
		4 Hispanic/Latino
		1 American Indian/Alaskan Native
		1 Two or More Selections
		9 Not Disclosed
	<hr/> 62 Total	<hr/> 62 Total

8. Administrative Appointment (Temporary)–Vanessa Wood

Interim Grants Development Director  
 Academic and Student Affairs  
 Annual Salary: \$74,837 Grade: M  
 Effective: May 27, 2014 to May 26, 2015

Education: Pacific Lutheran University BA 1999  
 Communication Studies

Most Recent  
 Experience: Portland Community College  
 Interim Grants Manager

Applicant Flow: Direct Appointment

**ETHNIC AND GENDER DESCRIPTION OF STAFF  
 PROPOSED TO BE HIRED IN *June 19, 2014* PERSONNEL REPORT**

Male	3
Female	<hr/> 5
	8

White (not of Hispanic Origin)	6
Black or African American	1
American Indian/Alaskan Native	<hr/> 1
	8