

May 15, 2014

14-121

APPROVAL OF PERSONNEL ACTIONS

PREPARED BY: The Human Resources Department Staff

APPROVED BY: Dr. Jeremy Brown, President

RECOMMENDATION: That the Board of Directors approve the following actions:

A. Approval of new hires, new positions and change of position

1. Academic Professional Appointment (Temporary)– Janice Brown

New Student Orientation and Advising Specialist

Office of the Dean of Student Development, Rock Creek Campus

Annual Salary: \$43,464 Grade: 3 Step 3

Effective: April 27, 2014 to December 31, 2014

Education: St. Edwards University MA 2009

Humanities

University of Texas BA 2000

English

Most Recent

Experience: Portland Community College
Academic Advising Specialist

Applicant Flow: Article 3.64
Appointment

2. Academic Professional Appointment- Johanna Nuno

Student Resource Specialist

Office of the Dean of Instruction and Student Development,

Southeast/Extended Learning Campus

Annual Salary: \$41,994 Grade: 3 Step: 2

Effective: April 21, 2014

Education: Portland State University BA 2010

Spanish

Most Recent

Experience: Portland Community College
Student Resource Specialist (Temporary)

Applicant Flow: Gender Ethnicity
3 Male 2 Hispanic/Latino

9	Female	1	American Indian/Alaskan Native
		1	Asian
		2	Black or African American
		5	White (not of Hispanic Origin)
		1	Two or More
<hr/>	12	<hr/>	12 Total

3. Academic Professional Appointment-Rebecca Olson

Marketing Specialist

Office of the President

Annual Salary: \$43,211

Grade: 4

Step: 1

Effective: April 28, 2014

Education: Oregon State University MFA 2011
 Creative Writing
 University of Wisconsin-Madison BA 2008
 Scandinavian Studies

Most Recent

Experience: Idealist.org
 Writer/Researcher

Applicant Flow:	Gender	Ethnicity
22	Male	53 White (not of Hispanic Origin)
41	Female	2 Black or African American
8	Not Disclosed	6 Hispanic/Latino
		1 American Indian/Alaskan Native
		1 Two or More Selections
		8 Not Disclosed
<hr/>	71 Total	<hr/>
		71 Total

4. Academic Professional Appointment-Margo Wagner

Marketing Specialist

Office of the President

Annual Salary: \$44,722

Grade: 4

Step: 2

Effective: May 5, 2014

Education: University of Montana MS 2010
 Environmental Writing
 California State University BA 2001
 Print Journalism

Most Recent

Experience: Association for the Advancement of Sustainability in Higher
 Education
 Marketing/Communications Coordinator

Applicant Flow: Gender Ethnicity

28	Male	80	White (not of Hispanic Origin)
76	Female	13	Asian
3	Not Disclosed	5	Hispanic/Latino
		1	American Indian/Alaskan Native
		2	Two or More Selections
		6	Not Disclosed
<hr/>	107	Total	
		<hr/>	107
			Total

5. Administrative Appointment – Lynn Montoya Quinn

Director, Newberg Education Center
Office of the Dean of Instruction, Sylvania Campus
Annual Salary: \$78,500 Grade: M
Effective: April 1, 2014

Education:	Chapman University	MA	1997
	Curriculum and Instruction		
	Seattle University	BA	1975
	Community Services		

Most Recent
Experience: Portland State University
Director, Sylvania ROOTS Program

Applicant Flow:	Gender	Ethnicity
	29 Male	2 Hispanic/Latino
	26 Female	1 American Indian/Alaskan Native
	1 Not Disclosed	5 Black or African American
		41 White (not of Hispanic Origin)
		2 Two or More
		5 Not Disclosed
<hr/>	56	<hr/>
		56
		Total

6. Administrative Appointment (Temporary) – Briar Schoon

Sustainability Manager (Interim)
Administrative Services
Annual Salary: \$52,548 Grade: I
Effective: April 21, 2014 to June 30, 2015

Education:	Arizona State University	MA	2012
	Sustainability		
	Arizona State University	BA	2010
	Sustainability		
	Arizona State University	BS	2010
	Justice Studies		

Most Recent
Experience: Portland Community College
Sustainability Analyst

Applicant Flow: Direct
Appointment

**ETHNIC AND GENDER DESCRIPTION OF STAFF
PROPOSED TO BE HIRED IN *May 15, 2014* PERSONNEL REPORT**

Female	$\frac{6}{6}$
White (not of Hispanic Origin)	5
Hispanic/Latino	$\frac{1}{6}$