

March 20, 2014

14-106

APPROVAL OF PERSONNEL ACTIONS

PREPARED BY: The Human Resources Department Staff

APPROVED BY: Dr. Jeremy Brown, President

RECOMMENDATION: That the Board of Directors approve the following actions:

A. Approval of new hires, new positions and change of position

1. Academic Professional Appointment (Non-General Fund)–Nicole Booker

Education Coordinator

Workforce, Economic and Community Development Division,  
Southeast/Extended Learning Campus

Annual Salary: \$46,289                      Grade: 4                      Step: 3

Effective: February 17, 2014

Education: Warner Pacific College                      BA                      2010

Human Development

Warner Pacific College                      MS                      2012

Management of Organizational Leadership

Most Recent

Experience: Portland Community College  
Instructor, Management and Supervisory (Adjunct)

Applicant Flow:	Gender	Ethnicity
12	Male	29 White (not of Hispanic Origin)
33	Female	2 Black or African American
1	Not Disclosed	3 Asian
		5 Hispanic/Latino
		1 American Indian/Alaskan Native
		1 Two or More Selections
		5 Not Disclosed

\_\_\_\_\_ 46 Total

\_\_\_\_\_ 46 Total

2. Academic Professional Appointment–Elaine Cole

Sustainability Coordinator

Office of the Dean of Instruction, Rock Creek Campus

Annual Salary: \$46,289 @ .50 FTE                      Grade: 4                      Step 3

Effective: February 21, 2014

Education: Antioch University                      PhD                      2007

Leadership and Change

University of Minnesota                      MED                      1996

Education

University of Wisconsin  
Natural Resource Management BS 1987

Most Recent

Experience: Portland Community College  
Sustainable Practices Coordinator (Casual)

Applicant Flow:	Gender	Ethnicity
18	Male	4 Hispanic/Latino
30	Female	35 White (not of Hispanic Origin)
5	Not Disclosed	2 Two or More
		12 Not Disclosed
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53		53 Total

3. Academic Professional Appointment (Temporary)-Heidi Edwards

Interim Student Outreach and Orientation Coordinator

Office of the Dean of Student Development, Rock Creek Campus

Annual Salary: \$74,492 Grade: 5 Step 15

Effective: March 3, 2014 to June 20, 2014

Education: Portland State University MS 1998

Speech Communications

Purdue University BA 1996

Anthropology

Most Recent

Experience: Portland Community College  
Student Systems Support Coordinator

Applicant Flow: Article 3.64  
Appointment

4. Academic Professional Appointment (Temporary)-Arthur Knepper

Employment Specialist

Workforce, Economic and Community Development Division,  
Southeast/Extended Learning Campus

Annual Salary: \$41,994 Grade: 3 Step: 2

Effective: February 24, 2014

Education: Western Washington University BA 2008

Business Administration

Most Recent

Experience: Portland Community College  
Employment Specialist (Casual)

Applicant Flow:	Gender	Ethnicity
16	Male	48 White (not of Hispanic Origin)
50	Female	6 Black or African American
3	Not Disclosed	3 Asian
		6 Hispanic/Latino
		3 Two or More Selections
		3 Not Disclosed
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69 Total		69 Total



Annual Salary: \$57,391 Grade: I  
Effective: February 24, 2014 to June 30, 2014  
Education: Pacific Lutheran University BA 1999  
Communication Studies  
Most Recent  
Experience: Portland Community College  
Grants Officer  
Applicant Flow: Direct  
Appointment

**ETHNIC AND GENDER DESCRIPTION OF STAFF  
PROPOSED TO BE HIRED IN *March 20, 2014* PERSONNEL REPORT**

Male	1
Female	6
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	7
White (not of Hispanic Origin)	6
Black or African American	1
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	7