

February 20, 2014

14-099

AUTHORIZE AN INCREASE TO VIRTUAL  
INFORMATION EXECUTIVES, LLC'S CONTRACT FOR  
THE COMPLETION OF COLLEGE NETWORK RE-  
DESIGN PROJECT

PREPARED BY: Avelina Gulmatico, Bond Procurement Coordinator

FINANCIAL  
RESPONSIBILITY: Linda Degman, Director, Bond Program

APPROVED BY: Wing-Kit Chung, Vice-President, Administrative Services  
Randy McEwen, Vice President  
Dr. Jeremy Brown, President

REPORT: On June 20, 2013 (BA 13-147), the College Board of Directors approved a contract with Virtual Information Executives, LLC (VIE) to provide network-consulting services, not to exceed \$500,000. VIE was selected through an interview process by TSS management, a total of three firms were interviewed and VIE was selected based their technical expertise for this type of project. Technology Solutions Services (TSS) chose VIE to provide network consulting services including upgrading the existing network infrastructure, assisting staff with high level design, and deployment of a new network architecture. From the approved amount, a total of \$147,000 has been spent on the network re-design capital project (funded by the 2008 bond program,) and \$106,000 has been spent on operations planning and support, a need created by the vacant network positions during the recruitment period and a medical leave by a key network manager, an operating expense funded by the TSS Department. The remaining funds (\$247,000) from the current approval will be used for the completion of TSS operating projects. After careful review, it has been determined that additional spending authority of \$350,000 is necessary to complete the network re-design project districtwide. If approved, this resolution plus the original resolution (BA 13-147) will authorize total VIE authority of \$497,000 for the network re-design project (bond-funded) and \$353,000 for ongoing College operational support (a general fund expense).

The contract with VIE is based on an existing cooperative contract with Washington Department of Information Services master contract, reference #T12-MST-628, valid through June 30, 2015. The College Procurement Rules (CCR 214) allow the use of cooperative contracts without issuing a competitive process.

**RECOMMENDATION:** That the Board of Directors approve additional funding and authorize the department to continue contracting with Virtual Information Executives for the completion of network redesign project districtwide, for an additional cost of \$350,000, as further defined in the Report above. Funding will be from the 2008 Bond Fund.