November 21, 2013

14-055   GRANT AUTHORITY TO PURCHASE ADDITIONAL
                LIBRARY SECURITY GATES, SERVICES AND OTHER
                RELATED EQUIPMENT FROM BIBLIOTHECA ITG

PREPARED BY: Avelina Gulmatico, Bond Procurement Coordinator

FINANCIAL
RESPONSIBILITY: Linda Degman, Director, Bond Program
                       Donna Reed, Director, Libraries

APPROVED BY: Chris Chairsell, Vice-President, Academic & Student Affairs
                       Wing-Kit Chung, Vice-President, Administrative Services
                       Randy McEwen, Vice President
                       Dr. Jeremy Brown, President

REPORT: On May 17, 2012 by Resolution 12-107 the Board of
                       Directors approved an exemption to purchase library security
                       gates and ancillary equipment for the District libraries from
                       Bibliotheca for an estimated cost of $250,000. This type of
                       gate was chosen because of its flexibility to change products
                       when necessary; its ability to protect and secure library
                       materials using radio frequency identification (RFID); and, its
                       accurate statistical information on the total number of people
                       in and out of the library.   Having consistency with how the
                       security gates function on each campus benefits students,
                       staff and other people who use the library from one campus
                       to another.

                       So far, the Bond Program and Library Department have
                       spent approximately $207,000 for gates, software,
                       maintenance services, other equipment and necessary
                       supplies. An additional $100,000 in authorization is
                       requested at this time. The Bond Program will need to
                       purchase additional equipment, software and support for
                       Cascade Campus and Southeast Center libraries for a total
                       of $120,000, and district library purchases will make up the
                       balance of the request. The revised contract total will be
                       $350,000 if this Resolution is approved.

RECOMMENDATION: That the Board of Directors authorize an additional $100,000
                       for the purchase of library security gates including hardware,
                       software, installation, training and maintenance from

Bibliotheca ITG, for a total contract amount of $350,000.
Funds are from the 2008 Bond Fund and the General Fund.