July 17, 2013

<u>14-001</u> <u>APPROVAL OF PERSONNEL ACTIONS</u>

PREPARED BY: The Human Resources Department Staff

APPROVED BY: Dr. Jeremy Brown, President

RECOMMENDATION: That the Board of Directors approve the following

actions:

A. Approval of new hires, new positions and change of position

 Academic Professional Appointment (Temporary)- Christine Stedman Bailey

PCC Prep Outreach/Intake Coordinator

Office of the Dean of Instruction and Student Development,

Southeast/Extended Learning Campus

Annual Salary: \$54,480 Grade: 3 Step 10

Effective: June 21, 2013 to June 20, 2014

Education: Portland State University MS 2008

Educational Policy Foundations and Administration

Portland State University BA 2001

Social Science

Most Recent

Experience: Portland Community College

English Tutor (Adjunct)

Applicant Flow: Article 3.64

Recruitment

2. Academic Professional Appointment - Phyllis Petteys

Accessibility Specialist

Academic and Student Affairs

Annual Salary: \$52,028 Grade: 5 Step 5

Effective: July 15, 2013

Education: Reed College BA 1986

English Literature

Most Recent

Experience: Portland State University

Assistive Technology Specialist

Applicant Flow: Gender Ethnicity

Male
White (not of Hispanic Origin)
Female
Black or African American

3 Not Disclosed 3 Hispanic/Latino

3 Two or More

_____ 8 Not Disclosed 55 55 Total

3. Academic Professional Appointment (Temporary Job share)- Lindy

Wortman

Academic Advising Specialist

Office of the Dean of Student Development, Sylvania Campus

Annual Salary: \$39,975 @ .50 FTE Grade: 3 Step 1

Effective: June 17, 2013 to June 16, 2014

Education: Portland State University BS 2011

Psychology

Most Recent

Experience: Portland Community College

English Tutor (Adjunct)

Applicant Flow: Article 3.64

Recruitment

4. Administrative Appointment (Temporary)- Marc Aubertin

Accounts Receivable Manager

Administrative Services

Annual Salary: \$55,395 Grade: J

Effective: June 21, 2013 to March 20, 2014

Most Recent

Experience: Portland Community College

Senior Office Assistant

Applicant Flow: Direct

Appointment

5. Administrative Appointment (Temporary)- Jonathan Marchetta

Interim Facilities Services Management Director

Administrative Services

Annual Salary: \$89,214 Grade: O

Effective: June 21, 2013 to October 14, 2013

Education: University of Iowa MBA 2009

Finance

University of Notre Dame BS 2004

Business Administration

Most Recent

Experience: Portland Community College

Facilities Support Services Manager

Applicant Flow: Direct

Appointment

6. Administrative Appointment- Erin Stanforth

Sustainability Manager Administrative Services

Annual Salary: \$53,594 Grade: I

Effective: July 1, 2013

Education: Marylhurst University MBA 2012

Sustainable Business

Appalachian State University BA 2008

Interdisciplinary Studies

Most Recent

Experience: Portland Community College

Sustainable Practices Coordinator

Applicant Flow: Direct

Appointment

ETHNIC AND GENDER DESCRIPTION OF STAFF PROPOSED TO BE HIRED IN *July 18, 2013* PERSONNEL REPORT

Male 2
Female 4
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White (not of Hispanic Origin) 6