

April 18, 2013

13-086

AUTHORIZATION TO PURCHASE NEW FURNITURE
FROM COOPERATIVE CONTRACTS FOR DISTRICT-
WIDE BOND PROJECTS

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FINANCIAL
RESPONSIBILITY: Linda Degman, Director, Bond Program

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REPORT: Projects completed as a part of the 2008 Bond Program are being furnished with a combination of the re-use of existing furniture, purchase of used furniture, and the purchase of new furniture. On March 19, 2009 (BA 09-063), the Board authorized the purchase of used furniture for the Bond Program. Acquisition of new furniture will be accomplished through established cooperative contracts for furniture. Authorization is requested at this time to purchase up to \$5 million of furniture and related products through cooperative contracts for the Cascade Campus, Rock Creek Campus, Sylvania Campus and Southeast Center. Available contracts include:

- State of Oregon contracts 9722, 9727, 9728, 9729, for Herman Miller systems furniture and components, valid through 8/4/2014; State of Oregon Contract 9721, for Hayworth systems furniture and components, valid thru 8/4/2014; State of Oregon Contracts 9713, 9714, 9715, 9716, and 9717 for Ergonomic Task Seating, valid thru 3/26/2014.
- King County Directors' Association contracts for several types of systems furniture, valid through 10/2013.
- State of Washington, General Administration contracts for systems furniture and components, valid through 01/31/2015.

- State of Washington, Education School District 112 contracts (multiple contracts with various termination dates) for furniture.
- Other cooperative contracts available from organizations, such as National Joint Powers Alliance, and U.S. Communities.
- Local public agency contracts, including Washington County, Multnomah County, and City of Portland.

For any items that are currently not on any existing cooperative contracts, the College intends to issue a formal and/or informal competitive bidding process (depending on estimated contract value) prior to placing an order.

RECOMMENDATION: That the Board of Directors authorize the purchase of new furniture and related products from cooperative contracts for a total of \$5 million. The funds are from the 2008 Bond Program.