

November 15, 2012

13-048

APPLY TO THE STATE BOARD OF EDUCATION FOR  
APPROVAL OF THE LESS THAN ONE-YEAR  
CERTIFICATE IN BASIC HEALTHCARE INFORMATICS  
ASSISTANT FOR COLUMBIA GORGE COMMUNITY  
COLLEGE

PREPARED BY: Sally Earll, Curriculum Coordinator, Curriculum Support Services

FINANCIAL RESPONSIBILITY: Doris Jepson, Director of Nursing and Health Occupations, Columbia Gorge Community College.

APPROVED BY: Dr. Christine Chairsell, Vice President, Academic and Student Affairs  
Dr. Preston Pulliams, District President

REPORT: The proposed Less Than One-Year Certificate in Basic Healthcare Informatics Assistant serves two purposes. It prepares individuals for entry-level, front-office positions in healthcare. This 24-credit certificate also prepares students to enter the Medical Assisting program, since 83% of the short-term certificate coursework fulfills a prerequisite or core requirement for the Medical Assisting Certificate. The proposed certificate is based upon a similar one at Rogue Community College. The healthcare advisory group for CGCC, representing local businesses and workforce, believes that the certificate is relevant and addresses current and future workforce needs in their area.

RECOMMENDATION: That the College be authorized to submit an application to the Oregon State Board of Education for the Less Than One-Year Certificate in Basic Healthcare Informatics Assistant for Columbia Gorge Community College