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12-107 GRANT AUTHORITY TO PURCHASE DISTRICT-WIDE LIBRARY SECURITY GATE SYSTEM FROM BIBLIOTHECA INTEGRATED TECHNOLOGY GROUP (ITG)

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FINANCIAL

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REPORT: The College has a need to purchase additional library security gates and ancillary equipment for District libraries, similar to the security gates system installed at Rock Creek Campus Library. The Rock Creek Campus library gates were purchased from Integrated Technology Group (ITG) in 2009 after extensive research and three quote process as the cost was under the Board threshold. ITG security gates were selected for these reasons: open proprietary and flexibility to change products when necessary; protects and secures library materials using a 'Rapid Frequency Identification (RFID)', RFID reduces accidental or deliberate removal of library items and sends a warning signal immediately, once detected; provides accurate statistical information on the total number of people in and out of the library. In 2011, ITG merged with Bibliotheca, another leading manufacturer of library technology. They are now known as 'Bibliotheca ITG'. The estimated purchase cost will exceed the \$150,000 threshold, which will require a formal solicitation process (B505).

Library Department staff felt it was important to have consistency in how the security gates function district-

wide for the benefit of students and others who use the library. Also, it will be less challenging for Department staff to work with one service provider for maintenance of the security gate system district wide. For efficiency and compatibility, the Library Department and Bond Program requests exemption from the formal solicitation process and authority to purchase District wide library security gate systems from Bibliotheca ITG, a sole supplier of 'Smartgate' products. The Oregon Revised Statute (ORS 279b.075) allows for sole source procurement.

RECOMMENDATION: That the Board of Directors authorize the Department and Bond Program to purchase library security gates including hardware, software, installation, training and maintenance for the next five (5) years from Bibliotheca ITG, as sole supplier of the 'Smartgate' product. The estimated cost of the purchase will be \$250,000. The General Fund will cover a portion of the cost for hardware, software/license, and the 5-year maintenance. The Bond Fund will cover the remainder of the cost for gates and installation/training.