

December 8, 2011

12-066

ACCEPT PROPOSAL AND AWARD CONTRACT FOR  
E-COMMERCE TO TOUCHNET INFORMATION  
SYSTEMS

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FINANCIAL  
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REPORT: PCC has the need for a comprehensive E-Commerce suite to enhance the current electronic billing and payment options provided, with additional online services including integrated payment plan options and shopping cart functionality. PCC E-transactions over the course of a year are significant. For Example during fiscal year 2010-11, the College processed 123,000 online payment and refund transactions for a net total of \$38 million, and issued approximately 112,000 e-bills to students. On October 3, 2011, a Request for Proposals (RFP) was advertised in the State of Oregon Procurement Information Network (ORPIN) and the College's solicitation website. A total of forty-two (42) vendors registered on the PCC website and received a copy of the RFP. None were MWESB firms.

On the due date of October 20, 2011 at 1:00 PM, a total of five (5) proposals were received. The evaluation committee reviewed the proposals based on the following criteria: compatibility and functionality; cost; technical issues; customer support; and presentation. Out of the five (5), three (3) vendors were selected as finalists. Follows is the list of finalists and their final scores:

Vendor	Score
TouchNet Information Systems	103
Higher One	93
Nelnet Business Solutions	65

Committee members recommended award of the contract to TouchNet Information Systems. This E-Commerce suite provides a number of enhancements for students and the College, including: a.) online payment plans, which meet a stated objective of the Title III FLAIR grant; b.) a fully functional shopping cart; c.) mobile technology scheduled for future release; and d.) a cashiering solution that brings the College to nearly full compliance with PCI-DSS (Payment Card Industry Data Security Standards), which provides a significant reduction in risk to the College and its students.

**RECOMMENDATION:** That the Board of Directors approve TouchNet Information Systems through December 31, 2016. This is a five (5) year contract not to exceed \$925,000 for the entire term of the contract. Funding will be from the General Fund.