

November 17, 2011

12-043

APPROVAL OF PERSONNEL ACTIONS

PREPARED BY: The Human Resources Department Staff

APPROVED BY: Dr. Preston Pulliams, District President

RECOMMENDATION: That the Board of Directors approve the following actions:

A. Approval of new hires, new positions and change of position

1. Academic Professional Appointment (Temporary) -- Phillip Christain

Academic Advising Coordinator

Office of the Dean of Student Development, Extended Learning Campus

Annual Salary: \$70,618 Grade: 4 Step: 16

Effective: November 7, 2011 to October 1, 2012

Education: Grand Canyon University MED 2006

Educational Administration

University of Oregon BS 1983

Recreation and Park Management

Most Recent

Experience: Portland Community College
Academic Advising Specialist

Applicant Flow: Article 3.64 Internal
Recruitment

2. Academic Professional Appointment -- Jeffrey DeMott

Veterans Financial Aid Coordinator

Academic and Student Affairs

Annual Salary: \$46,462 Grade: 5 Step: 2

Effective: November 1, 2011

Education: Pacific University BA 2006
Psychology

Most Recent

Experience: ITT Technical Institute
Director of Finance

Applicant Flow:	Gender	Ethnicity
58	Male	55 White (not of Hispanic Origin)
37	Female	12 Black or African American
1	Not Disclosed	4 Asian
		13 Hispanic/Latino
		1 American Indian/Alaskan Native
		3 Two or More Selections
		8 Not Disclosed
96	Total	96 Total

3. Academic Professional Appointment -- Vanessa Hernandez

Resource Center Coordinator

PCC Prep, Extended Learning Campus

Annual Salary: \$51,791 @.46 FTE Grade: 4 Step: 7

Effective: November 7, 2011

Education: University del Valle BBA 1994
Business Administration

Most Recent

Experience: Portland Community College
Career Specialist

Applicant Flow:	Gender	Ethnicity
8	Female	2 White (not of Hispanic Origin)
		3 Hispanic/Latino
		1 Two or More Selections
		2 Not Disclosed
8	Total	8 Total

4. Academic Professional Appointment (Temporary Job Share)-

Suzanne Schmidt

Health Admissions Advising Specialist

Office of the Dean of Student Development, Sylvania Campus

Annual Salary: \$39,811 @.50 FTE Grade: 2 Step: 3

Effective: October 26, 2011 to August 31, 2012

Education:	Oregon State University	MS	2005
	Counseling		
	California State University	BS	1988
	Recreation		

Most Recent

Experience: Oregon State University
Adjunct Instructor

Applicant Flow:	Gender		Ethnicity
10	Male	37	White (not of Hispanic Origin)
45	Female	2	Black or African American
2	Not Disclosed	7	Hispanic/Latino
		1	Native Hawaiian/Pacific Islander
		1	Two or More Selections
		9	Not Disclosed
<u>57</u>	Total	<u>57</u>	Total

**ETHNIC AND GENDER DESCRIPTION OF STAFF
PROPOSED TO BE HIRED IN NOVEMBER 17, 2011 PERSONNEL REPORT**

Male	2
Female	<u>2</u>
	4
White (not of Hispanic Origin)	2
Black or African American	1
Hispanic/Latino	<u>1</u>
	4