

July 14, 2011

12-007

ACCEPT PROPOSAL/AWARD CONTRACT FOR ENVIRONMENTAL SERVICES

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REPORT: The College has a need to contract for environmental services. Services will be provided on an as-needed basis and as requested by the Safety and Risk Services department. These services include, but are not limited to; environmental compliance consulting within the environmental regulations throughout the PCC District. The vendor will respond to existing challenges, evaluate opportunities to improve PCC's performance while seeking to reduce future liabilities.

A Request for Proposal (RFP) was advertised and issued on May 17, 2011. The RFP was advertised in the Daily Journal of Commerce, the State of Oregon Procurement Information Network (ORPIN), and on the College's solicitation website. A total of eighty eight (88) vendors registered on the PCC website, of which twenty nine (29) vendors are MWESB. On the due date of June 9, 2011, the College received seven (7) proposals. The evaluation committee members evaluated the proposals based on the following criteria: experience, vendor qualifications, costs, and responsiveness. The top two (2) vendors were invited to an interview which was scored via project specific questions. Below is a list of proposals and their final evaluation scores:

Proposers Name:	Proposal Score:	Final Score (Prop. + Interview)
*NW EnviroSearch, Inc.	240	448
ATC Associates, Inc.	210	330
River City Environmental, Inc.	193	
PBS Eng. & Environmental	193	
Hart Crowser, Inc.	164	
Feige Associates	164	
ADV Remediation Tech.	155	

*Please note: NW EnviroSearch is registered with the State of Oregon as an ESB vendor.

After careful review of all proposals, the committee recommends awarding the contract to NW EnviroSearch, Inc.

RECOMMENDATION: That the Board of Directors accept the proposal and award the contract to NW EnviroSearch, Inc. The contract will be valid for three (3) years with two (2) one (1) year extensions at the College's option, not to exceed five (5) years total term, with the contract amount for a full five (5) years not to exceed \$350,000.00. Funds will be provided by the Risk Management fund or the Bond Construction Fund.