

April 21, 2011

11-093      AUTHORIZATION TO UTILIZE AN INTERGOVERNMENTAL  
COOPERATIVE CONTRACT FOR THE ACQUISITION OF  
SYSTEMS FURNITURE AND COMPONENTS

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REPORT:      The College has a need to purchase Systems Furniture and Components for the purpose of remodeling both its primary office area in the College Services Building, and the president's office area in the Amo DeBernardis College Center Building. By utilizing an existing inter-governmental cooperative contract (allowable without a competitive process per College Procurement Rules, CCR 214). FMS estimates the cost of these purchases will exceed the \$150,000 threshold, requiring Board of Directors approval (B505).

The FMS Department would like to utilize State of Oregon Contract #9728, which has a competitively priced contract with Pacific Office Furnishings for providing Herman-Miller systems furniture and components.

RECOMMENDATION: That the Board of Directors authorize the use of an inter-governmental contract for the acquisition of Herman Miller Systems Furniture and Components based on the State of Oregon contract. The estimated cost of these purchases is \$165,000.00, which will be spent in FY 2011 and FY 2012. Expenditures will be funded by the General Fund.