

December 16, 2010

11-050

ACCEPT PROPOSAL AND AWARD CONTRACTS FOR
BUILDING COMMISSIONING SERVICES

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FINANCIAL
RESPONSIBILITY: Linda Degman, Bond Program, Associate Director

APPROVED BY: Wing-Kit Chung, Vice President, Administrative Services
Randy McEwen, District Vice President
Dr. Preston Pulliams, District President

REPORT: With passage of the 2008 bond measure, the College has the need to contract with qualified firms to provide Building Commissioning Services. Systems to be commissioned include but are not limited to: heating, ventilation, air conditioning (HVAC) systems and associated controls, lighting and day lighting controls and innovative energy technologies.

A Request for Proposals (RFP) for these services was issued and made available to all interested firms on August 3, 2010. The RFP was advertised in the Daily Journal of Commerce, on the State of Oregon Procurement Network (ORPIN), and on the PCC Solicitation website. A total of forty two (42) entities, which included architects, engineers, consultants, plan centers, and other interested parties (nine (9) of which indicated they were Minority Women and Emerging Small Business (MWESB) firms), registered and downloaded a copy of the RFP document.

A total of seventeen (17) proposals were received in response to the RFP. Written proposals were reviewed and rated by a College evaluation committee. Members of this committee scored the proposals based on the following criteria: firm background, firm experience and success, experience of key personnel, administration of work, project scheduling and coordination, management fee percentage and social responsibility.

Written proposal evaluation scores by the bond team were as follows:

<u>Firm</u>	<u>Points</u>
Glumac	529
NorthWest Engineering Service Inc.	529
PAE Consulting Engineers Inc	513
Engineering Economics Inc.	505
Environmental & Engineering Services Inc. (ESB)	501
Heery International Inc.	497
Energy Performance Engineering LLC, (MBE)	493
Systems Commissioning Consultant Inc., (ESB)	482
Mazzetti Nash Lipsey Burch	468
Welsh Commissioning Group Inc.	464
McKinstry	463
R & W Engineering Inc.	459
Wood Harbinger Mechanical and Electrical Engineers	449
Interface Engineering	445
Hill International Inc.	433
Toombs & Associates Engineering Specialists Inc	429
The Greenbusch Group Inc., (WBE)	424

RECOMMENDATION: That the Board of Directors accept the proposals from the top five (5) scored firms: Glumac, NorthWest Engineering Service Inc., PAE Consulting Engineers Inc., Engineering Economics Inc., Environmental & Engineering Services Inc. and award Building Commissioning Services contracts, in the amount of \$200,000, to each firm with the total for the ~~six~~ five firms not to exceed ~~\$300,000~~ \$1,000,000. All expenditures for these services will be from bond funds.

12/22/2010 Corrections made per instructions from Randy McEwen